

# Rural Water District No. 3

## Washington County, Oklahoma

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17227 N. 129<sup>th</sup> E. Ave., P.O. Box 70, Collinsville, OK 74021-0070  
Ph. (918) 371-2055 • Fax (918) 371-3864 • TRS 711

### NOTICE REGULAR MONTHLY MEETING AND AGENDA FOR: RURAL WATER DISTRICT #3 WASHINGTON COUNTY BOARD OF DIRECTORS

As required by Section 311, Title 25 of the Oklahoma Statutes, notice is hereby given that the Rural Water District #3 Washington County of Oklahoma will hold a Regular meeting on December 9, 2024 at 8:00 o'clock A.M., at 17227 N. 129<sup>th</sup> E. Avenue, Collinsville, Oklahoma 74021.

#### AGENDA

Following is a list of business to be conducted by the Chairman of the Board of Directors at the above meeting:

#### I. CALL TO ORDER

1. Pledge of Allegiance.
2. Roll Call.
3. Correction, deletion, or addition to the minutes of:
  - a. The Regular meeting of November 12, 2024.
4. Report of Secretary/Treasurer.
5. Report of District Manager.
  - a. Field Manager.
  - b. Office Manager.
  - c. Plant Manager
6. Report of Attorney.
7. Report of Engineer.
8. Approval of accounts payable.
9. Approval of new tap applications and transfers.
10. Approval and/or acceptance of new developments or line extensions.
  - a. Discussion and decision regarding Lyn-Dee-Lee Estates, a residential subdivision, 8 lots, located at Road 3900 and approximately 400 ft. west of Hwy 75.
11. Developments/line extensions waiting final approval.
  - a. Discussion and decision regarding Morrow Commercial Lot 1, Block 4, Dollar Tree requested for water service located East of 129<sup>th</sup> E Ave on the North side of 116<sup>th</sup> St N.
12. Public Comments

In accordance with Federal law and U.S. Department of Agriculture policy, this institution is prohibited from discriminating on the basis of race, color, national origin, age, disability, religion, sex, and familial status. (Not all prohibited bases apply to all programs).

To file a complaint of discrimination, write USDA, Director, Office of Civil Rights, 1400 Independence Avenue, S.W., Washington, D.C., 20250-9410 or call (800) 795-3272 (voice) or (202) 720-6382 (TDD).

## II. OLD BUSINESS

1. Discussion and decision regarding the ODOT Hwy 11 project, J/P 24351(04) Construction, SSP-174B(058)SS J/P 24351(06) Utilities, STPY-174B(060)UT Washington County, SH-11.
  - a. Discussion and decision regarding the approval of invoice from Bartlett & West for engineering design.
  - b. Discussion and decision regarding the approval of Bolding Construction monthly pay estimate.
2. Discussion and decision regarding the proposed 24-inch water line project and easements.
  - a. Discussion and decision regarding easement acquisition and counter offers from landowners.
3. Discussion, decision, and update regarding the Tulsa County Road Widening project on 86<sup>th</sup> St. N.
  - a. Discussion, decision, and update regarding the Water Line Relocation Project along 86<sup>th</sup> Street North from US Hwy 75 to Memorial.
  - b. Discussion and decision regarding the approval of invoice from Bartlett & West for engineering design.
4. Discussion and decision and update to bid the painting of the Pavey Tower.
  - a. Discussion and decision regarding the approval of invoice from Bartlett & West.
  - b. Discussion and decision regarding the approval of Kimery Painting monthly pay estimate.
5. Discussion and decision regarding the residual management plan.
  - a. Discussion and decision regarding the approval of invoice from Bartlett and West for engineering and design.
6. Discussion and resolution on By Laws rewrite.
7. Discussion and possible decision on hiring a company to install meters with MXU units to alleviate the backlog of radio read meters.
8. Discussion and decision regarding employee health insurance.
9. Discussion and decision regarding auditor for 2024 audit.
10. Discussion of reimbursement for Mike Calhoun's phone that was lost in the Caney River while on the job.

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11. Discussion and vote to enter Executive Session pursuant to Title 25 O.S. § 307 (B)(1), for the purpose of discussing the employment of the District Manager, discussion to include salary, bonus(es), comp. time, benefits and other remuneration and compensation items.

- a. Roll call and vote.
- b. Time Executive Session is entered to be noted in the minutes
- c. Roll call and vote to return to Executive Session.
- d. Board may vote to reconvene Executive Session and return to regular session as needed under this Agenda item.

12. Discussion, consideration and possible action on Agenda Item No. 11, Agenda item to include possible vote on District Manager's employment, salary, bonus(es), comp. time, benefits and other remuneration and compensation items as determined by the Board under authority of the District's Bylaws, and Rules and Regulations.

III. NEW BUSINESS

IV. ADJOURNMENT

Name of the person posting this Notice: Dona Lewis

\_\_\_\_\_ Office Manager  
(Signature) (Title)

Posted this 4th of December 2024 at 4 o'clock P. M. at 17227 N. 129<sup>th</sup> E. Ave, on the front door and drive in window and on the district's internet website.

NOTE: All meetings are taped for transcribing and accuracy purposes.