

Rural Water District No. 3

Washington County, Oklahoma

17227 N. 129th E. Ave., P.O. Box 70, Collinsville, OK 74021-0070

Ph. (918) 371-2055 • Fax (918) 371-3864 • TRS 711

NOTICE REGULAR MONTHLY MEETING AND AGENDA FOR: RURAL WATER DISTRICT #3 WASHINGTON COUNTY BOARD OF DIRECTORS

As required by Section 311, Title 25 of the Oklahoma Statutes, notice is hereby given that the Rural Water District #3 Washington County of Oklahoma will hold a Regular meeting on January 9, 2023 at 8:00 o'clock A.M., at 17227 N. 129th E. Avenue, Collinsville, Oklahoma, 74021.

I. CALL TO ORDER

- 1. The meeting was opened with the pledge of allegiance to the flag.**
- 2. The meeting was called to order January 9, 2023, at 8:00 a.m.** Chairman, Richard Kriege called roll: Chairman, Richard Kriege, here; Vice-Chairman Bruce Hoover, here. Directors: Bill Jacobs, here; Gary Burd, yes; Steve Cole, yes. There is a quorum present, and the meeting may proceed. Let the records show that the regular scheduled meeting of Rural Water District #3 Washington County, OK was called to order at 8:00 AM at 17227 N 129th E Ave in Collinsville, Oklahoma. Notice of the meeting was posted on the front door and drive-up window of the district office on January 4, 2022, at 4:00 PM. Also present is Jerry Gammill, District Manager; Chad Pennington, Field Supervisor; Dona Lewis Recording Secretary, David Dollar, Water PAQ Engineering and other interested parties. This meeting will be conducted by the requirements of the Oklahoma Open Meeting Act. Only items on the agenda will be addressed. Anyone wishing to address the board must call the district's office by Wednesday prior to the meeting date and have your name and the nature of your business placed on the agenda.
- 3. Correction, deletions or addition to the minutes of:**
 - a.** The Regular meeting of the December 12, 2022. Bruce Hoover made the motion to approve the minutes as written. Bill Jacobs seconded. Robert Scott, yes; Gary Burd, yes; Steve Cole, yes. Motion carried unanimous.
- 4. Report of Secretary/Treasurer** Dona Lewis. In January we had 13 new taps and 50 transfers. We sold 5 new taps in December.
- 5. Report of District Manager.** Jerry Gammill, the report went out in the board packets was an old one. The correct one was passed out today.
 - a. Field Manager.** Chad Pennington reports 6 field audit, 9 change out meter, 1 replaced can, 0 dirt work, 0 drop-in, 2 flush lines, 6 forfeit, 8 leaks, 0 replaced lids, 1 lower can, 10 MXU installed to be radio reads, 1 checked pressure, 0 raise can, 3 get current reading, 0 radio read, 0 replaced setter, 0 shut off, 5 new taps, 4 miscellaneous, 0 zero usage. 91 work orders completed. 63 locked meters.
 - b. Office Manager.** Dona, we issued 119 work orders in December.
- 6. Report of Attorney.** Nothing
- 7. Report of Engineer.** David Dollar. No developments this month. The bridge project on Memorial the utility relocation agreement is complete and has been sent back. We are waiting on Tulsa County to remove trees and relocate a fence.

In accordance with Federal law and U.S. Department of Agriculture policy, this institution is prohibited from discriminating on the basis of race, color, national origin, age, disability, religion, sex, and familial status. (Not all prohibited bases apply to all programs).

To file a complaint of discrimination, write USDA, Director, Office of Civil Rights, 1400 Independence Avenue, S.W., Washington, D.C., 20250-9410 or call (800) 795-3272 (voice) or (202) 720-6382 (TDD).

8. **Approval of accounts payable.** Gary Burd made the motion to approve. Bill Jacobs seconded. Bruce Hoover, yes; Gary Burd, yes. Motion carried unanimous.
9. **Approval of new tap applications and transfers.** Bruce Hoover made the motion to approve. Steve Cole seconded. Bill Jacobs, yes; Gary Burd, yes. Motion carried unanimous.
10. **Approval and/or acceptance of new developments or line extensions.**
 - a.

11. Developments/line extensions waiting final approval.

a.

12. Public Comments.

II. OLD BUSINESS

1. **Discussion and decision regarding the ODOT Hwy 11 project, J/P 24351(04) Construction, SSP-174B(058)SS J/P 24351(06)Utilities, STPY-174B(060)UT Washington County, SH-11.**
 - a. Discussion and decision regarding the approval of invoice from Bartlett & West for engineering design. David Dollar. There is one invoice from Bartlett & West.
 - b. Discussion and decision regarding the easement acquisition and counteroffers from landowners. Kyle Sewell. One is still pending. I received a letter from ODOT, and they said build it. They gave us a date to have it built by which is June 20, 2023. Finalizing the plans and getting the permit. Then advertise for bids.
2. **Discussion and decision the proposed 24-inch water line alignment and easements.**
 - a. Discussion and decision regarding easement acquisition counteroffers from landowners. David Dollar. No action. The Ghormley property there was six or seven signatures needed and they thought they would get that soon.
 - b. Discussion and decision regarding material prices and estimated project costs. David Dollar. The plans for the first Phase are done to 166th St N. The material list has been developed and still need to work on bid documents for the project.
3. **Discussion, decision and update regarding the Sheridan Booster Station engineering and design.**
 - a. Discussion and decision regarding the approval of invoice from Bartlett & West for engineer and design. No invoice.
 - b. Discussion and decision to approve the pay estimate for with Orr Construction for the Sheridan Booster Pump Station Project. The pay estimate is \$57,600.00 and the retainage withheld would be \$54,720.00. Work since the last board meeting. They have a breakout for what that is for work installed and they add 15% in building cost. So, \$9,900.00 in building cost goes into that. They have now applied for \$172,045.00 out of a total of \$785,525.00. Bruce Hoover made a motion to pay \$54,720.00. Steve Cole seconded. Bill Jacobs, yes Gary Burd, yes. Motion carried unanimous.
4. **Discussion and decision regarding the Tulsa County Road Widening project on 86th St N.**
 - a. Discussion, decision and updating regarding the Water Line Relocation Project along 86th Street North from US Hwy 75 to Memorial. Kyle Sewell. We are putting together plans and we got all the road work alignment in our profile sheets. We don't have documented easements from the County yet so we can coordinate that again.

In accordance with Federal law and U.S. Department of Agriculture policy, this institution is prohibited from discriminating on the basis of race, color, national origin, age, disability, religion, sex, and familial status. (Not all prohibited bases apply to all programs).

To file a complaint of discrimination, write USDA, Director, Office of Civil Rights, 1400 Independence Avenue, S.W., Washington, D.C., 20250-9410 or call (800) 795-3272 (voice) or (202) 720-6382 (TDD).

5. **Discussion and decision and update regarding Tulsa County – 12” waterline Relocation at 14300 North Memorial Bridge Project.** David Dollar. No action.
6. **Discussion and decision regarding a request by customer Pat Liggett and Ronnie Knight to discuss multiple issues from Parker Village offsite work by Developer Contractor.** Jerry Gammill recommends to table it because no one was at the meeting. Steve Cole made a motion to table it. Bruce Hoover seconded. Bill Jacobs, yes; Gary Burd yes. Motion carried unanimous.
7. **Discussion and decision regarding a request by owner Robert Reed of Reed Bros Storage for.**
 - a. We are requesting the Domestic Water Service for Reed Bros Yale - 8711 N Yale – Sperry, Ok (For our private, single toilet & 2 sinks) Wes Freeman. We have one private bathroom. We are requesting deferment of the expansion of the line 12” to the 2nd phase of the project. We are in design for the 2nd phase and no date on that yet. You need to see a layout of the future and where it will go. Chad, if you could work together with the other storage unit. The water meter does not need to be in the right of way. It will be a road bore to set a 1” meter and once the new line comes in, we will tie into the new line. Steve Cole made a motion to approve for a domestic meter. Bruce Hoover seconded. Bill Jacobs, yes; Gary Burd, yes. Motion carried unanimous.
 - b. We are requesting a deferment of a 12” line installation until Phase 2. Phase 2 will utilize the remainder of available land and complete the Project. It would be of great help to incorporate the cost of installing the 12” line in Phase 2 rather than in the initial phase. Steve Cole made a motion to table until we receive plans. Bruce seconded. Bill Jacobs, yes; Gary Burd, yes. Motion carried unanimous.
 - c. Reed Bros Yale will be utilizing a monitored, smoke detection system, as per the approval of Tulsa County Fire Marshall. Water fire suppression, etc... is not required or requested. Bruce Hoover a motion to table until we receive a letter from the fire department. Steve Cole seconded. Bill Jacobs, yes; Gary Burd, yes. Motion carried unanimous.
8. **Discussion and decision regarding accepting or rejecting bids for:**
 - a. 2003 Ford Tauris. Shelby Stickle won the bid with \$1,834.00.
 - b. 2001 20’ goose trailer. Shelby Stickle won the bid with \$4,518.00. Steve Cole made a motion to approve the bids. Bruce Hoover seconded. Bill Jacobs, yes; Gary Burd, yes. Motion carried unanimous.
9. **Discussion, consideration and possible action on Howard-Estruct vs. Rural Water District No. 3, Washington County, Oklahoma, Washington County Case No. CJ-2012-387, and whether or not the Board of Directors wants to appeal the Jury verdict in said lawsuit.** Bruce Hoover made a motion to not appeal and move forward with cost and fees. Steve Cole seconded. Bill Jacobs, yes; Gary Burd, yes. Motion carried unanimous.

III. NEW BUSINESS

In accordance with Federal law and U.S. Department of Agriculture policy, this institution is prohibited from discriminating on the basis of race, color, national origin, age, disability, religion, sex, and familial status. (Not all prohibited bases apply to all programs).

To file a complaint of discrimination, write USDA, Director, Office of Civil Rights, 1400 Independence Avenue, S.W., Washington, D.C., 20250-9410 or call (800) 795-3272 (voice) or (202) 720-6382 (TDD).

IV. ADJOURNMENT

1. Bruce Hoover made the motion to adjourn at 8:51 a.m. Gary Burd seconded. Robert Scott, yes; Bill Jacobs, yes; Steve Cole, yes. Motion carried unanimous.

Robert Scott – Secretary/Treasurer
Notes by Dona Lewis

In accordance with Federal law and U.S. Department of Agriculture policy, this institution is prohibited from discriminating on the basis of race, color, national origin, age, disability, religion, sex, and familial status. (Not all prohibited bases apply to all programs).

To file a complaint of discrimination, write USDA, Director, Office of Civil Rights, 1400 Independence Avenue, S.W., Washington, D.C., 20250-9410 or call (800) 795-3272 (voice) or (202) 720-6382 (TDD).