

# **Rural Water District No. 3**

## **Washington County, Oklahoma**

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17227 N. 129<sup>th</sup> E. Ave., P.O. Box 70, Collinsville, OK 74021-0070

Ph. (918) 371-2055 • Fax (918) 371-3864 • TRS 711

### **NOTICE REGULAR MONTHLY MEETING AND AGENDA FOR: RURAL WATER DISTRICT #3 WASHINGTON COUNTY BOARD OF DIRECTORS**

**As required by Section 311, Title 25 of the Oklahoma Statutes, notice is hereby given that the Rural Water District #3 Washington County of Oklahoma will hold a Regular meeting on October 11, 2021 at 8:00 o'clock A.M., at 17227 N. 129<sup>th</sup> E. Avenue, Collinsville, Oklahoma, 74021.**

#### **I. CALL TO ORDER**

- 1. The meeting was opened with the pledge of allegiance to the flag.**
- 2. The meeting was called to order October 11, 2021 at 8:00 a.m.** Chairman, Richard Kriege called roll: Chairman, Richard Kriege, here; Secretary/Treasurer Robert Scott, here. Directors: Bill Jacobs, here; Max Terrell, here; Gary Burd, yes; Steve Cole, yes. There is a quorum present and the meeting may proceed. Let the records show that the regular scheduled meeting of Rural Water District #3 Washington County, OK was called to order at 8:00 AM at 17227 N 129<sup>th</sup> E Ave in Collinsville, Oklahoma. Notice of the meeting was posted on the front door and drive-up window of the district office on October 6, 2021 at 4:00 PM. Also present is Jerry Gammill, District Manager; Chad Pennington, Field Supervisor; Dona Lewis, Office Manager and Recording Secretary, David Dollar, Water PAQ Engineering, Larry Steidley, Steidley Law Firm, and other interested parties. This meeting will be conducted by the requirements of the Oklahoma Open Meeting Act. Only items on the agenda will be addressed. Anyone wishing to address the board must call the District's office by Wednesday prior to the meeting date and have your name and the nature of your business placed on the agenda.
- 3. Correction, deletions or addition to the minutes of:**
  - a.** The Regular meeting of September 13, 2021. Steve Cole made the motion to approve the minutes as written. Bill Jacobs seconded. Robert Scott, yes; Max Terrell, yes; Gary Burd, yes. Motion carried unanimous.
- 4. Report of Secretary/Treasurer.** Robert Scott, in October we had 38 new taps and 100 transfers. We sold 58 new taps in September.
- 5. Report of District Manager.** Jerry Gammill, the report went out in the board packet. The TOC's have been taken this month but we don't have the results back. The Hwy 20 project, that was supposed to be done. I received a phone call from ODOT and we have to go back and put signs up on the road crossings. The filter for our hydrochloride chemical pump will need to be replaced for approximately \$15,200.00. Mingo 20, over at northwest corner of Hwy 20 & Mingo by Kyle Smalygo. Cherry Creek Phase IV, we did get the permit back to construct and approval from DEQ. Regarding the Cooper Crossing Commercial Development we did receive plans for review. Theisson North, we were waiting on the as-built plans and we received that on Friday. I will have Chad look at those and it should be on the agenda for approval. We received a packet from Select Design, plans and everything for a lot split regarding The Reunion of Owasso. The Criterion, we did receive an email response back from our review. Mark Allen Buick GMC, Wallace Engineering is working the easements

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and a fire flow test on the 5<sup>th</sup> of the month. Wendy's, down at the Garrett Creek commercial there has been multiple things, we received the developer's agreement. We sent emails back with comments from the review. One that is just starting out is called Go North, it is down on 106<sup>th</sup> on the west side of highway 75. It is supposed to be two commercial lots. Tulsa Divers has been out and did inspections along with cleaning Hogue Tower and the Clear wells. The Hogue Tower might have a seep in the base of the tower.

- a. Field Manager.** Chad Pennington reports 5 field audits, 6 change out meters, 2 replaced can, 6 dirt work, 3 drop-ins, 1 flush line, 2 forfeit, 11 leaks, 5 replaced lid, 6 MXU installed to be radio reads, 0 checked pressure, 0 raise can, 1 get current reading, 6 radio read, 0 replaced setter, 0 shut off, 35 new taps, 25 miscellaneous, zero usage, work orders completed 122. We locked 43 last month.
  - b. Office Manager.** Dona, we issued 137 work orders in September.
- 6. Report of Attorney.** Howard Esstruct trial has been postponed to March 2, 2022.
- 7. Report of Engineer.** David Dollar. Developments I worked on, 106<sup>th</sup> St N & Memorial, Wendy's, Bible Church, The Criterion Office Building, Garrett Creek Commercial, Combs Country Estate, Mark Allen Dealership and The Shoppes at Cooper Ranch. The Owasso waterline project on 96<sup>th</sup> St N & Owasso Market we got our comments back from them back on September 20<sup>th</sup>. My understanding is they still trying to figure out where the fuel tanks are located. We have 116<sup>th</sup> between Garnett and 129 E Ave, they have started with the submittals. The 86<sup>th</sup> Street project from Hwy 75 to Memorial, are going to start at the intersection at Garnett. There is a proposed commercial development at 76<sup>th</sup> and Yale. We don't know the entire scope about that project, but I did do a water service review. We have a water service review on 76<sup>th</sup> and Pittsburg, we were trying to get pressure recorder readings. The pressure recorder the district had, decided to quit, so we borrowed one from Ketchum.
- 8. Approval of accounts payable.** Bill Jacobs made the motion to approve. Steve Cole seconded. Robert Scott, yes; Max Terrell, yes; Gary Burd, yes. Motion carried unanimous.
- 9. Approval of new tap applications and transfers.** Robert Scott made the motion to approve. Bill Jacobs seconded. Max Terrell, yes; Gary Burd, yes; Steve Cole, yes. Motion carried unanimous.
- 10. Approval and/or acceptance of new developments or line extensions.**
  - a.**
- 11. Developments/line extensions waiting final approval.**
  - a.**
- 12. Public Comments.**

## II. OLD BUSINESS

- 1. Discussion and decision regarding the ODOT Hwy 11 project, J/P 24351(04) Construction, SSP-174B(058)SS J/P 24351(06)Utilities, STPY-174B(060)UT Washington County, SH-11.**
  - a.** Discussion and decision regarding the approval of invoice from Bartlett & West for engineering design. David. We have an invoice from Bartlett & West for the amount of \$2,810.52 and that's for effort through September 24, 2021. Total paid to date if that is approved for \$166,916.27 of the total contract amount of \$300,00.00 and that represents 56% of the total fee. It is my recommendation that you approve payment. Gary Burd made the motion. Steve Cole seconded. Robert Scott, yes; Bill Jacobs, yes; Max Terrell, yes. Motion carried unanimous.
  - b.** Discussion and decision regarding the easement acquisition and counteroffers from landowners. Kyle Sewell. Debra Ford, she has a septic system that needs to be replaced. We are asking for approval for the septic in the amount of \$5,500.00. The (755.92' x 20') was the cost of the easement and another \$5,500.00 for the cost of septic. Making the total amount \$7,843.35. Bill Jacobs made a motion to approve the extra \$5,500.00. Gary Burd seconded. Robert Scott, yes; Max Terrell, yes; Steve Cole, yes. Motion carried unanimous. Kyle Sewell, one other customer has a

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counteroffer, the Fetterhoff easement. So they had a easement proposal of \$3,282.25, but he countered for \$8,000.00. Gary Burd made the motion to offer \$4,500.00. Steve Cole seconded. Robert Scott, yes; Bill Jacobs, yes; Max Terrell, yes. Motion carried unanimous.

**2. Discussion and decision the proposed 24-inch water line alignment and easements.**

a. Discussion and decision regarding easement acquisition counteroffers from landowners. There is no invoice from Meshek this month. We did meet with the Turner's the original offer we made to the Turner's was \$1,570.00 and they counter offered \$5,000.00 plus \$2,500.00 for a tree. We arrived at \$5,000.00 plus \$2,500.00 towards the tree. We also agreed to replace and relocate the chain link fence along 129<sup>th</sup> E Ave. David recommends we approve \$7,500.00. Gary Burd made a motion. Robert Scott seconded. Bill Jacobs, yes; Max Terrell, yes; Steve Cole, yes. Motion carried unanimous.

**3. Discussion, decision and update regarding the Sheridan Booster Station engineering and design.**

a. Discussion and decision regarding the approval of invoice from Bartlett & West for engineer and design. David, we do have an invoice from Bartlett & West for \$5,800.00 for effort through September 24, 2021. The total paid today if approved is \$46,400.00 and total contract amount is \$58,000. That represents 80% of total fee. David, I recommend you approve the invoice. Robert Scott made a motion. Bill Jacobs seconded. Max Terrell, yes; Gary Burd, yes; Steve Cole, yes. Motion carried unanimous.

**III. NEW BUSINESS**

**IV. ADJOURNMENT**

1. Gary Burd made the motion to adjourn at 8:50 a.m. Robert Scott seconded. Bill Jacobs, yes; Max Terrell, yes; Steve Cole, yes. Motion carried unanimous.

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**Robert Scott – Secretary/Treasurer**  
**Notes by Dona Lewis**