

# **Rural Water District No. 3**

## **Washington County, Oklahoma**

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17227 N. 129<sup>th</sup> E. Ave., P.O. Box 70, Collinsville, OK 74021-0070

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### **NOTICE REGULAR MONTHLY MEETING AND AGENDA FOR: RURAL WATER DISTRICT #3 WASHINGTON COUNTY BOARD OF DIRECTORS**

**As required by Section 311, Title 25 of the Oklahoma Statutes, notice is hereby given that the Rural Water District #3 Washington County of Oklahoma will hold a Regular meeting on October 12, 2020 at 8:00 o'clock A.M., at 17227 N. 129<sup>th</sup> E. Avenue, Collinsville, Oklahoma, 74021.**

#### **I. CALL TO ORDER**

- 1. The meeting was opened with the pledge of allegiance to the flag.**
- 2. The meeting was called to order October 12, 2020 at 8:00 a.m.** Chairman, Richard Kriege called roll: Chairman, Richard Kriege, here; Vice-Chairman Bruce Hoover, here; Secretary/Treasurer Robert Scott, here. Directors: Bill Jacobs, here; Max Terrell, here; Gary Burd, here; Steve Cole, absent. There is a quorum present and the meeting may proceed. Let the records show that the regular scheduled meeting of Rural Water District #3 Washington County, OK was called to order at 8:00 AM at 17227 N 129<sup>th</sup> E Ave in Collinsville, Oklahoma. Notice of the meeting was posted on the front door and drive-up window of the district office on October 7, 2020 at 4:00 PM. Also present is Jerry Gammill, District Manager; Chad Pennington, Field Supervisor, absent; Rosemary Robinson, Office Manager and Recording Secretary; Dona Lewis, Office Manager Training; David Dollar, Water PAQ Engineering; Larry Steidley, Steidley Law Firm, here; Kyle Sewell, Bartlett & West; and other interested parties. This meeting will be conducted by the requirements of the Oklahoma Open Meeting Act. Only items on the agenda will be addressed. Anyone wishing to address the board must call the District office by Wednesday prior to the meeting date and have your name and the nature of your business placed on the agenda.
- 3. Correction, deletions or addition to the minutes of:**
  - a.** The Regular meeting of September 14, 2020. Bruce Hoover made the motion to approve the minutes as written. Bill Jacobs seconded. Bruce Hoover, yes; Robert Scott, yes; Bill Jacobs, yes; Max Terrell, yes; Gary Burd, yes. Motion carried.
- 4. Report of Secretary/Treasurer.** Robert Scott, in October we had 38 new taps and 91 transfers. We sold 33 new taps in September. Our General Fund is getting up there. We had a meeting with Collinsville RCB president and sales manager to talk about ACH problems and Jerry took them on a plant tour.
- 5. Report of District Manager.** Jerry Gammill, the report went out in the board packet. The contract for the Sheridan booster station property was signed on October 2, 2020. Got the final report on the Building & Earth Phase I Environmental for the pump station. There was a gas well bleeding off that was a concern to the seller. The relocation project at 106 St N & 145 E Ave will have betterments in the amount of \$48,102.00, and it's on the agenda. Samplings were okay. UCMR will be in November. SOC's are completed for this year. Horse Pen Creek bridge project notice to proceed was received. Worked with Tulsa County on the Bill of Sale. Larry Steidley rewrote a document to comply with their requirements. The road widening project on 86 St N from Memorial to Hwy 75 may start on 9-28-2020. The

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- c. Discussion and decision regarding the approval of Assignment of Claims to ODOT for 70.38% reimbursement share of engineering services, inspection and construction. Bruce Hoover made the motion to approve payment of Claims in amount of \$167,009.04 to Creek Construction and \$21,277.46 to Bartlett & West. Bill Jacobs seconded. Bruce Hoover, yes; Robert Scott, yes; Bill Jacobs, yes; Max Terrell, yes; Gary Burd, yes. Motion carried.
  - d. Discussion and decision regarding the approval of payments from District to Bartlett & West and Creek Construction for District's 29.62% share of the total project cost. Robert Scott made the motion to approve \$8,954.80 to Bartlett & West and \$70,329.21 to Creek Construction. Bruce Hoover seconded. Bruce Hoover, yes; Robert Scott, yes; Bill Jacobs, yes; Max Terrell, yes; Gary Burd, yes. Motion carried.
  - e. Discussion and decision regarding proposed change order for the addition of 24-inch steel casing on the Smalygo property. Bruce Hoover made the motion to approve the change order in the amount of \$38,907.50 added to the project. The casing is \$34,100.00. Bill Jacobs seconded. Bruce Hoover, yes; Robert Scott, yes; Bill Jacobs, yes; Max Terrell, yes; Gary Burd, yes. Motion carried.
- 2. Discussion and update regarding the proposed engineering agreement with Bartlett & West for the ODOT Hwy 11 project, J/P 24351(04) Construction, SSP-174B(058)SS J/P 24351(06) Utilities, STPY-174B(060)UT Washington County, SH-11.**
- a. Discussion and decision regarding the approval of invoice from Bartlett & West for engineering design for \$4,875.00. Bruce Hoover made the motion to approve invoice and claim. Gary Burd seconded. Bruce Hoover, yes; Robert Scott, yes; Bill Jacobs, yes; Max Terrell, yes; Gary Burd, yes. Motion carried.
- 3. Discussion and decision regarding the proposed 24-inch water line alignment and easements.** David Dollar reported no decisions to be made, continue to make progress, basically the survey work along the corridor is done. Meshek has a new contact person. Letters were mailed out to all property owners the end of July.
- 4. Discussion, consideration and possible action to approve water user agreements pertaining to an area at or near Cooper Tower. Potential applicant Tim Potter and family.** Jerry Gammill, we put a pressure recorder out there. David Dollar did the hydraulics and recommended meters be set at an elevation of 755 less. Larry Steidley wrote up the member's agreement. Bruce Hoover made the motion to approve. Bill Jacobs seconded. Bruce Hoover, yes; Robert Scott, yes; Bill Jacobs, yes; Max Terrell, yes; Gary Burd, yes. Motion carried.
- 5. Discussion and decision regarding engineering services proposed from Ward Engineering to address management of water treatment residuals.** David Dollar reports Mr. Tim Ward has been really busy, but agreed to guide us in two phases. Bruce Hoover made the motion to approve engineering services in the amount of \$10,750.00. Bill Jacobs seconded. Bruce Hoover, yes; Robert Scott, yes; Bill Jacobs, yes; Max Terrell, yes; Gary Burd, yes. Motion carried.
- 6. Discussion and decision regarding the proposed Utility Relocation Agreement with the City of Owasso for the relocation of District water lines associated with the expansion of the intersection of E. 106 St. N. and N. 145 E. Ave. this project will include betterments by the District in the amount of \$48,192. The remaining balance of the water line relocation costs will be paid for by the City of Owasso in the amount of \$210,848.** David Dollar reports a pre-con meeting on 10-22-20 and recommends approval. Bill Jacobs made the motion to approve. Robert Scott seconded. Bruce Hoover, yes; Robert Scott, yes; Bill Jacobs, yes; Max Terrell, yes; Gary Burd, yes. Motion carried.
- 7. Discussion and decision to approve a resolution naming three administrators for handling existing and new credit card applications or transactions for Prosperity Bank.**

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**(This is our current card company).** Administrators will be Jerry Gammill, Dona Lewis and Michelle Pack. New cards will be for Dona Lewis and Mike Calhoun. Bill Jacobs made the motion to approve. Max Terrell seconded. Bruce Hoover, yes; Robert Scott, yes; Bill Jacobs, yes; Max Terrell, yes; Gary Burd, yes. Motion carried.

### **III. NEW BUSINESS**

**1.**

### **IV. ADJOURNMENT**

1. Gary Burd made the motion to adjourn at 8:46 a.m. Bruce Hoover seconded. Bruce Hoover, yes; Robert Scott, yes; Bill Jacobs, yes; Max Terrell, yes; Gary Burd, yes. Motion carried.

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**Robert Scott – Secretary/Treasurer**  
**Notes by Rosemary Robinson/Dona Lewis**