

Rural Water District No. 3

Washington County, Oklahoma

17227 N. 129th E. Ave., P.O. Box 70, Collinsville, OK 74021-0070

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BOARD OF DIRECTORS REGULAR MEETING VIDEO CONFERENCE May 11, 2020

I. CALL TO ORDER

1. **Discussion, consideration and possible vote to appoint Larry Steidley as Parliamentarian for purposes of assisting in running the Videoconference meeting, and to keep order due to lags in service or other logistical impediments.** Bill Jacobs made the motion to approve Larry Steidley as parliamentarian. Steve Cole seconded. Bruce Hoover, yes; Robert Scott, yes; Bill Jacobs, yes; Max Terrell, yes; Gary Burd, yes; Steve Cole, yes. Motion carried unanimous.
2. **Determination that the ZOOM app is recording the meeting.** Larry Steidley, it is recording.
3. **NOTATION TO THE PUBLIC: All votes occurring during this meeting shall be recorded by roll call votes.**
4. **Roll Call. The meeting was called to order May 11, 2020 at 8:05 AM.** Chairman, Richard Kriege called roll: Chairman, Richard Kriege, here; Vice-Chairman, Bruce Hoover, here; Secretary/Treasurer, Robert Scott, here. Directors: Bill Jacobs, here; Max Terrell, here; Gary Burd, here; Steve Cole, here. There is a quorum present and the meeting may proceed. Let the records show that the regular scheduled meeting of Rural Water District #3, Washington County, OK was called to order at 8:05 AM at ZOOM app over the internet. Notice of the meeting was posted on the front door and drive-up window of the district office on May 6, 2020 at 4:00 PM. Also present is Jerry Gammill, District Manager; Rosemary Robinson, Office Manager and Recording Secretary; David Dollar, Water PAQ Engineering; Larry Steidley, Steidley Law Firm; Louis Funk, Bartlett & West. This meeting will be conducted by the requirements of the Oklahoma Open Meeting Act. Only items on the agenda will be addressed. Anyone wishing to address the board must call the District office by Wednesday prior to the meeting date and have your name and the nature of your business placed on the agenda. Larry Steidley, we have a guest on here, Bobby Klinck, I didn't know what item you might want to be heard on. Bobby Klinck, I live in Creekside Addition in Collinsville, issues with water pipe repair, dirt work and seeding on his lot and the sidewalk on his neighbor's lot. Jerry Gammill, manager, will meet with him onsite.
5. **Correction, deletions or addition to the minutes of:**
 - a. The Regular meeting of April 13, 2020. Bill Jacobs made the motion to approve the minutes as written. Max Terrell seconded. Bruce Hoover, yes; Robert Scott, yes; Bill Jacobs, yes; Max Terrell, yes; Gary Burd, yes; Steve Cole, yes. Motion carried unanimous.
6. **Report of Secretary/Treasurer.** Robert Scott, may get a CD from General Fund if we don't have to spend some on Hwy 20.
7. **Report of District Manager.** Jerry Gammill, the report went out in the board packet.
 - a. **Field Manager.** See report in board packet.
 - b. **Office Manager.** 42 new taps and 41 transfers in May. 30 new taps were sold in April, one drop-in.

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8. **Approval of accounts payable.** Gary Burd made the motion to approve. Bill Jacobs seconded. Bruce Hoover, yes; Robert Scott, yes; Bill Jacobs, yes; Max Terrell, yes; Gary Burd, yes; Steve Cole, yes. Motion carried unanimous.
9. **Approval of new tap applications and transfers.** Bill Jacobs made the motion to approve. Max Terrell seconded. Bruce Hoover, yes; Robert Scott, yes; Bill Jacobs, yes; Max Terrell, yes; Gary Burd, yes; Steve Cole, yes. Motion carried unanimous.
10. **Approval and/or acceptance of new developments or line extensions.**
 - a.
11. **Developments/line extensions waiting final approval.**
 - a.

II. OLD BUSINESS

1. **Discussion, decision and update regarding waterline relocation associated with ODOT's Hwy 20 project east of Hwy 75 being constructed by CrossBo Construction, LLC, for the following:**
 - a. Discussion and decision for the approval of an amendment to the engineering agreement with Bartlett & West for an increase in the not-to-exceed amount due to construction time overrun by CrossBo. Bruce Hoover made the motion to extend the engineering agreement for hourly not-to-exceed \$100,000.00. Steve Cole seconded. Bruce Hoover, yes; Robert Scott, yes; Bill Jacobs, yes; Max Terrell, yes; Gary Burd, yes; Steve Cole, yes. Motion carried unanimous.
 - b. Discussion and decision regarding the approval of invoice from Bartlett & West for engineering and inspection in the amount of \$8,738.50. Bruce Hoover made the motion to approve. Bill Jacobs seconded. Bruce Hoover, yes; Robert Scott, yes; Bill Jacobs, yes; Max Terrell, yes; Gary Burd, yes; Steve Cole, yes. Motion carried unanimous.
 - c. Discussion and decision regarding the approval of Assignment of Claims #21 to ODOT for engineering, construction and reimbursement for previously incurred RWD#3 expenses. Gary Burd made the motion to approve Claim #21 in amount of \$6,150.16 to Bartlett & West. Bruce Hoover seconded. Bruce Hoover, yes; Robert Scott, yes; Bill Jacobs, yes; Max Terrell, yes; Gary Burd, yes; Steve Cole, yes. Motion carried unanimous.
 - d. Discussion and decision regarding the approval of payments from District to Bartlett & West for District's 29.62% share of the total project cost. Steve Cole made the motion to approve \$2,588.34 to Bartlett & West. Gary Burd seconded. Bruce Hoover, yes; Robert Scott, yes; Bill Jacobs, yes; Max Terrell, yes; Gary Burd, yes; Steve Cole, yes. Motion carried unanimous.
 - e. Discussion, decision and possible vote to approve contract or other options presented by bonding company, EMC, on the Highway 20 Relocation project. Agenda item due to termination of CrossBo Construction, LLC contract. Louis Funk gave an update on EMC, the bonding company. Wait on the letter to come from EMC. David Dollar, I want to point something out, possibly for Larry Steidley, we have a possible cleanup issue on the Bevan Creek project that CrossBo did. The underwriter for the maintenance bond is EMC. Larry Steidley, we are within our year? David Dollar, yes.
2. **Discussion and update regarding the proposed engineering agreement with Bartlett & West for the ODOT Hwy 11 project, J/P 24351(04) Construction, SSP-174B(058)SS J/P 24351(06) Utilities, STPY-174B(060)UT Washington County, SH-11.**
 - a. Discussion and decision regarding the approval of invoice(s) from Bartlett & West for engineering design. Gary Burd made the motion to approve invoice and claim in

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the amount of \$32,392.39. Bill Jacobs seconded. Bruce Hoover, yes; Robert Scott, yes; Bill Jacobs, yes; Max Terrell, yes; Gary Burd, yes; Steve Cole, yes. Motion carried unanimous.

- b. Discussion and decision regarding the approval of Badger Daylighting, a hydrovac utility locator service, to investigate waterline depths and location in key locations for engineering design in the estimated amount of \$2,578.62. (This service reimbursable by ODOT.) Max Terrell made the motion to approve. Bruce Hoover seconded. Bruce Hoover, yes; Robert Scott, yes; Bill Jacobs, abstain; Max Terrell, yes; Gary Burd, yes; Steve Cole, yes. Motion carried.

3. **Discussion, consideration and possible vote to approve a development contract with Tulsa County for its new maintenance building located along Yale Avenue. Building location is described as: Lot 1, Block 1, 11400 Yale Center, a subdivision in a part of the E/2 of the NE/4 of Section 9, T-21-N, R-13-E, Tulsa County, State of Oklahoma, according to the recorded Plat thereof.** Bruce Hoover made the motion to approve. Bill Jacobs seconded. Bruce Hoover, yes; Robert Scott, yes; Bill Jacobs, yes; Max Terrell, yes; Gary Burd, yes; Steve Cole, yes. Motion carried unanimous.

III. NEW BUSINESS

1.

IV. ADJOURNMENT

1. Gary Burd made the motion to adjourn at 9:03 a.m. Bill Jacobs seconded. Bruce Hoover, yes; Robert Scott, yes; Bill Jacobs, yes; Max Terrell, yes; Gary Burd, yes; Steve Cole, yes. Motion carried unanimous.

Robert Scott – Secretary/Treasurer
Notes by Rosemary Robinson