

Rural Water District No. 3

Washington County, Oklahoma

17227 N. 129th E. Ave., P.O. Box 70, Collinsville, OK 74021-0070

Ph. (918) 371-2055 • Fax (918) 371-3864 • TRS 711

NOTICE REGULAR MONTHLY MEETING AND AGENDA FOR: RURAL WATER DISTRICT #3 WASHINGTON COUNTY BOARD OF DIRECTORS MINUTES

As required by Section 311, Title 25 of the Oklahoma Statutes, notice is hereby given that the Rural Water District #3 Washington County of Oklahoma will hold a Regular meeting on June 12, 2023 at 8:00 o'clock A.M., at 17227 N. 129th E. Avenue, Collinsville, Oklahoma, 74021.

I. CALL TO ORDER

- 1. The meeting was opened with the pledge of allegiance to the flag.**
- 2. The meeting was called to order June 12, 2023, at 8:00 a.m.** Chairman, Richard Kriege called roll: Chairman, Richard Kriege, here; Vice-Chairman Bruce Hoover, here; Secretary/Treasurer Robert Scott. Directors: Bill Jacobs, here; Gary Burd, here; Steve Cole, yes; Pat Liggett, here. There is a quorum present, and the meeting may proceed. Let the records show that the regular scheduled meeting of Rural Water District #3 Washington County, OK was called to order at 8:00 AM at 17227 N 129th E Ave in Collinsville, Oklahoma. Notice of the meeting was posted on the front door and drive-up window of the district office on June 7, 2023, at 4:00 PM. Also present is Jerry Gammill, District Manager; Chad Pennington, Field Supervisor; Dona Lewis Recording Secretary, David Dollar, Water PAQ Engineering, and other interested parties. This meeting will be conducted by the requirements of the Oklahoma Open Meeting Act. Only items on the agenda will be addressed. Anyone wishing to address the board must call the district's office by Wednesday prior to the meeting date and have your name and the nature of your business placed on the agenda.
- 3. Correction, deletions or addition to the minutes of:**
 - a.** The Regular meeting of the May 8, 2023. Bruce Hoover made the motion to approve the minutes as written. Gary Burd seconded. Robert Scott, yes; Gary Burd, yes; Steve Cole, yes; Pat Liggett, yes. Motion carried unanimously.
- 4. Report of Secretary/Treasurer.** Robert Scott. In June we had 11 new taps and 60 transfers. We sold 21 new taps in May.
- 5. Report of District Manager.** Jerry Gammill. The report went out in the board packets. We have some pumps that need to be looked at. The No #2 Oxbow pump and the No #1 reset pump at the plant has water in the motor. It was rebuilt a year ago, so I need to talk to them. We pulled TOC's samples on the 3rd of this month with no results yet. Doug is back working with restrictions. Parker Village is on the agenda for final approval. Cooper Crossing Extended IV, we have received the approved permit and construction plans from DEQ. Mark Allen is under construction, and they are making a process. Reed Brothers, we have been talking back & forth. The last submittal had a gas line right next to the waterline. The Learning Experience, south of Morrow Pump station. We have received a new set of plans

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- a. **Field Manager.** Chad Pennington reports 8 field audit, 10 change out meter, 1 replaced can, 4 dirt work, 3 drop-in, 0 flush lines, 0 forfeit, 11 leaks, 1 replaced lids, 1 lower can, 0 MXU installed to be radio reads, 2 checked pressure, 2 raise can, 0 get current reading, 14 radio read, 0 replaced setter, 1 shut off, 10 new taps, 12 miscellaneous, 0 zero usage. 87 work orders completed. 57 locked meters. Still no MXU's coming in and don't know when it will be. I'm in the process of getting a meter reader because we are having to read more manually because of no MXU's.
 - b. **Office Manager.** Dona, we issued 117 work orders in April. At the Annual meeting, we had reservations for 282 people, but they served 232 meals. There were about 63 no shows on the RSVP. The National conference is Sept 24-27 in Aurora. Colorado.
- 6. **Report of Attorney.** No comment
- 7. **Report of Engineer.** David Dollar. The developments I worked on were Hollow Creek Extended II, Reed Brothers Storage, and The Learning Experience. We already have the next submittal on Hollow Creek Extended II and I'm about halfway through them. I responded to a Mr. Kallin on a location with existing waterlines. There is a development called The Reserves and what this guy is looking at is a little piece. One service availability report for Mr. Bridgewater located on 156th St N between Memorial and Sheridan. I spent some time reviewing Highway 11 plans that Kyle proved with feedback. You were called on the Tulsa County bridge project on Memorial just south of Hwy 20. Our contractor should be starting today.
- 8. **Approval of accounts payable.** Bruce Hoover made the motion to approve. Bill Jacobs seconded. Robert Scott, yes; Gary Burd, yes, Pat Liggett, yes. Motion carried unanimous.
- 9. **Approval of new tap applications and transfers.** Robert Scott made the motion to approve. Bill Jacobs seconded. Bruce Hoover, yes; Gary Burd, yes, Pat Liggett, yes. Motion carried unanimous.
- 10. **Approval and/or acceptance of new developments or line extensions.**
 - a. Discussion and decision on Mark Allen Buick-GMC cost share on 6 to 12-inch. Betterment is located North of North property line. (Approximately 400 feet) David Dollar. They are under construction on the waterline, and we have seen anything on the purposed cost share. Table it.
 - b. Discussion and decision regarding Casa Del Mar Phase I, an apartment complex, 240 living units, 6.64 ac. located at the southeast corner of 86th St. North and Memorial. Eric LaMont. There are two connections one at 186 and Memorial and We were approved last year. The project has been on hold, but we are asking for contingent approval. Gary Burd made a motion for contingent approval. Bruce Hoover seconded. Bill Jacobs, yes; Pat Liggett, yes. Motion carried unanimous.
- 11. **Developments/line extensions waiting final approval.**
 - a. Discussion and decision regarding a request by Jeffrey A. Tuttle with Tuttle & Associates, Inc. regarding Parker Village, 120 lots, 57.5., located at 106th St. North ¼ mile east of Garnett Rd. Jerry Gammill. Everything has been submitted and waiting for final approval. Gary Burd made a motion to approve based on Chad Pennington looking at the dirt work. Pat Liggett seconded. Bruce Hoover, yes; Robert Scott, yes; Bill Jacobs, yes. Motion carried unanimous.

13. Public Comments.

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86th St N.

- a.** Discussion, decision and updating regarding the Water Line Relocation Project along 86th Street North from US Hwy 75 to Memorial. Kyle Sewell. The preliminary plans we looked at and we have been making progress. I would say about 2 months or so to have finished plans for final review.
- b.** Discussion and decision regarding the approval of invoice from Bartlett & West for engineering design. David Dollar. We have four invoices and total \$28,000. That is for effort through April 28th and the total paid to date if approved is \$33,000. We approved last month the first \$5,000 so this is work prior to last month. That represents 23 ½% total contract amount which is \$140,000.00. I recommend you pay \$28,000. Bruce Hoover made a motion to pay invoices. Robert Scott seconded. Bill Jacobs, yes; Gary Burd, yes; Pat Liggett, yes. Motion carried unanimous.

- 5. Discussion and decision and update regarding Tulsa County – 12” waterline Relocation at 14300 North Memorial Bridge Project.** David Dollar. No action. They should have started today.

III. NEW BUSINESS

IV. ADJOURNMENT

1. Pat Liggett made the motion to adjourn at 9:05 a.m. Bruce Hoover seconded. Bill Jacobs, yes; Robert Scott, yes; Gary Burd, yes. Motion carried unanimous.

Robert Scott – Secretary/Treasurer
Notes by Dona Lewis