Rural Water District No. 3
Washington County, Oklahoma

17227 N. 129th E. Ave., P.O. Box 70, Collinsville, OK 74021-0070
Ph. (918) 371-2055 • Fax (918) 371-3864 • TRS 711

NOTICE SPECIAL MONTHLY MEETING
AND AGENDA FOR:
RURAL WATER DISTRICT #3 WASHINGTON COUNTY
BOARD OF DIRECTORS
MINUTES

As required by Section 311, Title 25 of the Oklahoma Statutes, notice is hereby given that the Rural Water District #3 Washington County of Oklahoma will hold a Regular meeting on June 8, 2026, at 8:00 o'clock A.M., at 17227 N. 129th E. Avenue, Collinsville, Oklahoma, 74021.

I. CALL TO ORDER

1. **The meeting was opened with the pledge of allegiance to the flag.**
2. **The meeting was called to order June 8, 2026, at 8:00 a.m.** Chairman Bruce Hoover called roll: Vice Chairman Pat Liggett, here, Secretary/Treasurer Robert Scott, here. Directors: Gary Burd, here; Steve Cole, not here; Richard Kriege, here; Caleb Potter, here. There is a quorum present, and the meeting may proceed. Let the records show that the regular scheduled meeting of Rural Water District #3 Washington County, OK was called to order at 8:00 AM at 17227 N 129th E Ave in Collinsville, Oklahoma. Notice of the meeting was posted on the front door and drive-up window of the district office on March 4, 2025, at 4:00 PM. Also, present Chad Pennington, District Manager, Justin Witt Field Supervisor, Mike Calhoun, Plant Supervisor, Dona Lewis Recording Secretary, Ryan Smith, Kimley-Horn, Larry Steidley, Steidley Law Office here and other interesting parties. This meeting will be conducted by the requirements of the Oklahoma Open Meeting Act. Only items on the agenda will be addressed. Anyone wishing to address the board must call the district's office by Wednesday prior to the meeting date and have your name and the nature of your business placed on the agenda.

3. **Correction, deletions, or addition to the minutes of:**
    a. The Regular meeting of May 11, 2026. Richard Kriege made the motion to approve the minutes. Gary Burd seconded. Robert Scott, yes; Pat Liggett, yes; Caleb Potter, yes. Motion carried unanimously.

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4. **Report of Secretary/Treasurer.** Robert Scott**.** In June we had 27 new taps and 81 Transfers and sold 10 new taps in May.

6. **Report of District Manager.** Chad Pennington, Last month Jake, Justin and I took a class for our B license. Jake and I passed but Justin needs to take a few more hours of class and he will take it July 8-9. Project Clydesdale, I have another meeting with them and Ryan is going to sit in on it. They want us to go back and talk with City of Tulsa about getting more water. The deal was 6.14 million gallons a day and now they want 7.14 million gallons a day. If Tulsa says ok fine but I told her you can't get from us. I sat in on a couple of meetings with Carrie. She is reaching out to different billing companies. I have contacted Larry over this contract. Casey's on 106th and Garnett. They are not in our district, but they do have to in case our water line. Ryan and I are going forward we do things a little different. Less fittings less leaks. We are going straight across. I talked to a company Water World; they are out of Canada. They help you with the funding projects. There are ways to raise your rates. Base rate is guaranteed money, instead of going up on water prices. Something he brought up was why is individual's account is charged the same as a business. We got the CCR report and we will be sending out with the statements. Set up a new T-mobile plan and got the plant new tablets. Our cell phone plan was never set up as a business, it was under an individual's name.
   a. **Field Manager.** Justin Witt. Field Audit 5, replace can 0, change outs 11, dirt work 2, forfeited meter 0, drop in meter 4, flush line 2, leaks 14, miscellaneous 3, check pressure 1, get readings 12, dirt work service action 2, shut off repair 2, new taps 4 and completed work orders 483. We locked 59 meters and 55 unlocks.
   b. **Office Manager.**
   c. **Plant Manager.** Mike Calhoun. I have hired a new employee, Adam Long, and he's working out well. Hodges has equipment on sight and worked one day then the rain started.
7. **Report of Attorney.** Larry Steidley. I heard from a guy Friday regarding the Sheridan Booster Station that we purchased. We bought it, closed on it after getting a title opinion from this Title company. Tulsa came back and kicked out our deed, and they wanted 50 ft all the way around. I came up with the concept and gave the property back and took the easement back. It has worked until now, then they sent him a $600.00 ad valorem bill for our improvements. The Benham lawsuit has been scheduling orders, and we plan to get that done this year. More to come next month.

8. **Report of Engineer.** Ryan Smith. We reviewed the developer's agreement and check list to make it easier. The Meadows Phase III we emailed them comments after review. Project Clydesdale, we have a meeting on the 11th to discuss getting them more water. Center 75 Business, they got their ODEQ and are moving to construction soon. Sperry Land, they have a fire flow complete, coordinating results with thew fire department. Dukes Collinsville, 930 residential and there is multifamily and commercial. That's a 20–30-year plan. The hydraulic analysis is upcoming. The 7 Brew Owasso, it will be in the Owasso Market Basin. Morrow Commercial, it will be a Firestone Auto. That will be served off existing lines with meters only and casing on the driveway. Brighton

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Park, 116 lots and the previous hydraulic analysis was run over 10 years ago and will require update. OSU Collinsville, at Yale and Whirlpool drive and they will have to extend the 12" across their frontage.

District Projects: Diamond maps, I had a young engineer add to the hydraulic model and we now match Diamond maps. He added 346,000 feet to the hydraulic model. The 24" waterline, we have made progress on getting those plans updated. A condemnation meeting with Larry and Kim Ritchie on May 12, 2026, regarding the Sutton property. We gathered information about the cost to install split casing as well as develop in the floodplain. We will continue to work towards obtaining ODEQ permits and prepare for advertisement as the Sutton condemnation finalizes.

Owasso Projects: The project at 106th St N widening between 129th E Ave and 145th E Ave. Owasso submitted the waterline relocation plans for this project to the district and we reviewed them. The comments were provided back to Owasso who submitted them to us to make revisions. This project is proceeding with the 12" along the north side of 106th in front of the Reserve.

Tulsa County: Tulsa County contacted us on May 1, 2026, about two bridge projects on Memorial between 176th and 166th Streets that are in conflict with an existing 6-inch waterline on the east side of the road. They want to move the bridges to the west.

9. **Approval of accounts payable.** Robert Scott made the motion to approve. Richard Kriege seconded. Richard Kriege, yes; Caleb Potter, yes. Motion carried unanimously.

10. **Approval of new tap applications and transfers.** Steve Cole made the motion approve. Robert Scott seconded. Richard Kriege, yes; Gary Burd, yes; Caleb Potter, yes. Motion carried unanimously.

11. **Approval and/or acceptance of new developments or line extensions.**
    a.

12. **Developments/line extensions waiting final approval.**
    a.

13. **Public Comments.**

II. OLD BUSINESS

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1. **Discussion and decision regarding the proposed 24-inch water line project and easements.**
    a. Discussion and decision regarding easement acquisition and counter offers from landowners. Ryan Smith. There is a mediation in August.

2. **Discussion, decision and update regarding the Tulsa County Road Widening project on 86th St N.**
    a. Discussion, decision and updating regarding the Water Line Relocation Project along 86th Street North from US Hwy 75 to Memorial. No Kyle Sewell.
    b. Discussion and decision regarding the approval of an invoice from Bartlett & West for engineering design. No invoice.

3. **Discussion and decision regarding the residual management plan.**
    a. Discussion and decision regarding the approval of invoice from Bartlett and West for engineering and design. Kyle Sewell. No invoice.
    b. Discussion and consideration of bids received and contractor experience. Decision whether to award project to engineer's recommended bidder.
    c. Discussion and possible consideration of approving Amendment#1 of the Engineering Contract with Bartlett & West for increased scope of work. Pat Liggett made a motion to approve. Gary Burd seconded. Richard Kriege, yes; Robert Scott, yes. Motion carried unanimously.
    d. Discussion and possible consideration of approving Amendment #2 of the Engineering Contract with Bartlett & West to add Full-time Inspection. Pat Liggett made a motion to approve. Gary Burd seconded. Robert Scott, yes; Richard Kriege, yes; Caleb Potter, yes. Motion carried unanimously.

4. **Discussion and decision regarding the water line relocations in Vera for Ste Job Piece No. 311777(04) County Bridge 146 at Saunders Creek in Washington County, Oklahoma.**
    a. Discussion and decision to award this project to Creek Construction LLC, in the amount of $241,319.00. Gary Burd made a motion to approve the invoice. Richard Kriege seconded. Robert Scott, yes; Pat Liggett, yes; Caleb Potter, yes. Motion carried unanimously.

5. **Discussion and decision regarding the tower maintenance plan.** John Hoffman with USG Water and I had a crew come out and look at your tanks. Our asset manager management program, We started doing tank work in 1963 and we brought the tank maintenance program to market in 1985. We had over 3,000 renovations last year and we have over 8,000 tanks in our program nationwide. We do tons of inspections and wash outs every year. We have several tanks over 100 years old still in service. What we do is come in and bring the tank back to life condition. The concept is you partner with the utility service, which is

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me. We take 100% responsibility for maintaining your water storage tanks. You transfer the risk of maintaining to me and our crew. Anything that needs to be done on that tank, maintenance, coating, repairs or regulatory issues we will take care of. We don't do change orders; we only have one fee. The agreement and renews on the anniversary date. What's included is visuals and watch outs. Every year we will climb the tanks and inspect it and make sure no issues. We will fix it at that time. Every other year we are going to ask Mike to take the tank out of service. We are going inside and washing it out, we are going to inspect the interior and sanitize it to be back in service in a day. Emergency repair, someone spray paint the tower we consider an emergency. You might have a situation where someone shot your tank with a deer rifle. Instead of a million dollars renovation, we spread it over five years $200,000 a year. You have six tanks. We bill monthly, quarterly.

6. **Discussion, consideration and possible vote to invoke dispute resolution Provision of contract with Tyler Technologies, the District's billing software.**
   Carrie Friend. I would like you guys to consider letting us change software. Tyler is meant for a big company, it's not meant for us. It has taken a tole on everyone in the office and our customers absolutely hate it. They have had several glitches in the system. To change a address, it's three different screens. This last bill date I was doing the bills, and I got to a step, and it said I didn't have permission. We was already having issues with the payables side. It was in a glitch and wouldn't be ready until late Friday afternoon. We got the payables out Friday and I came in early Monday to start the bills. I still got the error and finally at 10:00 I got a call. The gentleman that I spoke with gave me a roundabout way to process the bills. If I would have had that on Thursday when I first started doing the bills. We did not charge penalties that month because the customers received their bills so late. So, we lost money because of Tyler. It was a rough transition, trying to run the office and did training for Tyler. We lost a very valuable employee because of the stress of it all and I don't want to lose anyone else. I have reached out to other companies and I want this to be the one for Rural Water. Chad has been very supportive. I was a fan of CUSI because they wanted us to come to their office and then they will come here. We have made zoom calls with the software companies. Our contract is up in July 2027. We might just have to stay with them until contract is over because we would be in litigation. We could start a new company before our contract is up. Larry Steidley, I called the company and a Lawyer called me back. I told him this was going south and they needed to fix it. I have threatened a lawsuit but the first thing you must do is a resolution process.

7. **Discussion and decision regarding the 997 International 4900 for sale.**

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8. Discussion and decision regarding the Interstate 24' pintle hitch up for sale.

9. Discussion and decision regarding the 2008 Belshe trailer for sale.

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10. **Discussion regarding the wireless meters from Joe Esposito.** I trained in the Marines in the early 70's. I was trained in electronics and I became a radar tech. I have been doing this since 2013. No wireless is safe. I have a presentation to show you and it's an AM/ FM to put in a faraday cage. The music stops on the radio when it's in the cage. The hospitals are all wireless. I'm just trying to help you guys understand that this is not good stuff.

11. **Discussion and decision regarding Jacob Vann passing his B license and a raise of $1.00 per hour.** Richard Kriege made a motion to approve the raise. Pat Liggett seconded. Robert Scott, yes; Gary Burd, yes; Caleb Potter, yes. Motion carried unanimously.

12. **Discussion and decision regarding Chad Pennington passing his B license and becoming the full time District Manager.** Richard Kriege made a motion to approve and give Chad a raise in salary to what the District Manager was making before. Pat Liggett seconded. Gary Burd, yes; Robert Scott, yes;

13. **Discussion and decision regarding selling the Mitsubishi FH 15 forklift.** Gary Burd made a motion to sell the forklift. Caleb Potter seconded. Robert Scott, yes; Pat Liggett, yes; Caleb Potter, yes. Motion carried unanimously.

14. **Discussion and decision regarding buying a new forklift and basket.** Gary Burd made a motion to approve buying a forklift for $38,000.00. Richard Kriege seconded. Robert Scott, yes; Pat Liggett, yes; Caleb Potter, yes. Motion Carried unanimously.

III. NEW BUSINESS

IV. ADJOURNMENT

1. Gary Burd made the motion to adjourn at 10.23 a.m. Richard Kriege seconded. Pat Liggett, yes; Robert Scott, yes; Caleb Potter, yes. Motion carried unanimously.

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Robert Scott – Secretary/Treasurer
Notes by Dona Lewis

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