

# **Rural Water District No. 3**

## **Washington County, Oklahoma**

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17227 N. 129<sup>th</sup> E. Ave., P.O. Box 70, Collinsville, OK 74021-0070

Ph. (918) 371-2055 • Fax (918) 371-3864 • TRS 711

### **NOTICE REGULAR MONTHLY MEETING AND AGENDA FOR: RURAL WATER DISTRICT #3 WASHINGTON COUNTY BOARD OF DIRECTORS**

**As required by Section 311, Title 25 of the Oklahoma Statutes, notice is hereby given that the Rural Water District #3 Washington County of Oklahoma will hold a Regular meeting on July 11, 2022 at 8:00 o'clock A.M., at 17227 N. 129<sup>th</sup> E. Avenue, Collinsville, Oklahoma, 74021.**

#### **I. CALL TO ORDER**

- 1. The meeting was opened with the pledge of allegiance to the flag.**
- 2. The meeting was called to order July 11, 2022, at 8:00 a.m.** Chairman, Richard Kriege called roll: Chairman, Richard Kriege, here; Vice-Chairman Bruce Hoover, yes; Secretary/Treasurer Robert Scott, here. Directors: Bill Jacobs, here; Max Terrell, yes; Gary Burd, yes; Steve Cole, yes. There is a quorum present, and the meeting may proceed. Let the records show that the regular scheduled meeting of Rural Water District #3 Washington County, OK was called to order at 8:00 AM at 17227 N 129<sup>th</sup> E Ave in Collinsville, Oklahoma. Notice of the meeting was posted on the front door and drive-up window of the district office on July 6, 2022, at 4:00 PM. Also present is Jerry Gammill, District Manager; Chad Pennington, Field Supervisor; Dona Lewis Recording Secretary, David Dollar, Water PAQ Engineering, Larry Steidley, Steidley Law Firm and other interested parties. This meeting will be conducted by the requirements of the Oklahoma Open Meeting Act. Only items on the agenda will be addressed. Anyone wishing to address the board must call the district's office by Wednesday prior to the meeting date and have your name and the nature of your business placed on the agenda.
- 3. Correction, deletions or addition to the minutes of:**
  - a.** The Regular meeting of the June 13, 2022. Bruce Hoover made the motion to approve the minutes as written. Gary Burd seconded. Robert Scott, yes; Bill Jacobs, yes; Max Terrell, yes; Steve Cole, yes. Motion carried unanimous.
- 4. Report of Secretary/Treasurer.** Robert Scott, in July we had 42 new taps and 93 transfers. We sold 36 new taps in June.
- 5. Report of District Manager.** Jerry Gammill, the report went out in the board packet. The 4<sup>th</sup> of July weekend, we had a blow out and took some effort to catch back up on the water. We pumped out 6.2 million to the customers. From 129<sup>th</sup> to Garnett the Owasso Project, we received the last items regarding the submittals. The TOC's sampling was done on the 7<sup>th</sup> of July. All the sampling we have done regarding the TOC's last month and the 2<sup>nd</sup> quarter of the disinfection by products and the results were ok. The Trinity Church did finally send in some submittals with information on casing. David responded to them. Combs Country Estate, the main line has been installed. Chad will get line test on that in the next few days. The North Tulsa Commerce Center, we have met with the City of Tulsa and some of their engineers. Red Hawk Hill, we received water line plans for review. Lyndee Lee Estates, we worked on many years ago and the developer never finished it. We have had some interest by

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realtors. The Schiffer's, the ones with the failed septic system. I have not had time to go look at and see if there have been any changes.

- a. **Field Manager.** Chad Pennington reports 4 field audit, 5 change out meters, 6 replaced can, 5 dirt work, 1 drop-in, 1 flush lines, 0 forfeit, 15 leaks, 3 replaced lid, 48 MXU installed to be radio reads, 0 checked pressure, 0 raise can, 1 get current reading, 1 radio read, 1 replaced setter, 1 shut off, 37 new taps, 17 miscellaneous, zero usage, work orders completed 148. We locked 42 last month. We can order vehicles starting this month from Ford. They can't tell us when they will be here, and they can't tell us how much they are going to cost. If there was some way if we could not to exceed \$40,000.00 or something. Because if I called them and they said there was two here now and they would be gone by the time I came to you. Jerry Gammill. The amount in the past was \$30,000.00. The office vehicle is long overdue. Robert Scott. We need to raise what he can spend because we know vehicles are double price. Chad Pennington. We definitely need a vehicle for the office, and I need two meter reading trucks.

- b. **Office Manager.** Dona, we issued 137 work orders in June.

**6. Report of Attorney.**

- 7. Report of Engineer.** David Dollar. Developments I worked on Parker Village, North Commerce, Casa Del Mar, Cooper Crossing Extended IV, Reunion at Owasso, Red Hawk Hill, Trinity Church, Morrow Place III, The Flats II, and review on 116<sup>th</sup> St and 129<sup>th</sup> Garnett. We have a request for information 116<sup>th</sup> and 129<sup>th</sup> a proposed daycare. Some updated information on the bridges south of Hwy 20. I have worked my way through their drawings. Our 12" is impacted and is going to be about 300-400 feet.

- 8. Approval of accounts payable.** Bruce Hoover made the motion to approve. Steve Cole seconded. Robert Scott, yes; Bill Jacobs, yes; Max Terrell, yes; Gary Burd, yes. Motion carried unanimous.

- 9. Approval of new tap applications and transfers.** Robert Scott made the motion to approve. Bruce Hoover seconded. Bill Jacobs, yes; Max Terrell, yes; Gary Burd, yes; Steve Cole, yes. Motion carried unanimous.

**10. Approval and/or acceptance of new developments or line extensions.**

- a.

**11. Developments/line extensions waiting final approval.**

- a. Discussion and decision regarding The Reunion at Owasso at Owasso/ Owasso Medical Campus, 2.01 acres, a 1 Lot 1 Block Multi Family Development located approximately ¼ mile north of E 96<sup>th</sup> ST N. and north and west of Lowe's. Steve Cole made a motion to approve. Bill Jacobs seconded. Bruce Hoover, yes; Robert Scott, yes; Bill Jacobs, yes; Max Terrell, yes; Gary Burd, yes. Motion carried unanimous.

**12. Public Comments.**

**II. OLD BUSINESS**

**1. Discussion and decision regarding the ODOT Hwy 11 project, J/P 24351(04) Construction, SSP-174B(058)SS J/P 24351(06)Utilities, STPY-174B(060)UT Washington County, SH-11.**

- a. Discussion and decision regarding the approval of invoice from Bartlett & West for engineering design. No invoice.
- b. Discussion and decision regarding the easement acquisition and counteroffers from landowners. David Dollar. There is nothing new to report.

**2. Discussion and decision the proposed 24-inch water line alignment and easements.**

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- a. Discussion and decision regarding easement acquisition counteroffers from landowners. David Dollar. There are still four easements we are dealing with two in condemnation and two we are trying to get signatures.
- 3. Discussion, decision and update regarding the Sheridan Booster Station engineering and design.**
- a. Discussion and decision regarding the approval of invoice from Bartlett & West for engineer and design. No invoice this month.
  - b. Discussion and decision to approve the pay estimate for with Orr Construction for the Sheridan Booster Pump Station Project. No pay Estimate. Still working with Orr Construction on the submittals. They provided telemetry on Friday and they have ordered the pumps. They are having trouble getting all the submittals back.
- 4. Discussion and decision regarding the Tulsa County Road Widening project on 86<sup>th</sup> St N.**
- a. Discussion, decision and updating regarding the Water Line Relocation Project along 86<sup>th</sup> Street North from US Hwy 75 to Memorial. Kyle Sewell. We did get some information back from the County. They got some vision funding to acquire the right of way. We reminded them that we don't have the agreement back from the county.
- 5. Discussion and decision regarding the utilization of a Utility Billing Agreement with the City of Tulsa where applicable, by working in conjunction with the City of Tulsa and its sewer services in Washington County RWD#3 service area.** Jerry Gammill. We a meeting with City of Tulsa. If everything comes out with what was discussed that day. There will not be a Utility Billing agreement necessary. City of Tulsa will put their own water meter behind our meters, so they know how much to bill for sewer. The meter will be on the private side.
- 6. Discussion and decision regarding the purchase of a Ditch Witch HX30 Vacuum Excavator on trailer or equivalent.** Chad Pennington. The ditch witch with 500 gallons is \$72,950.00. The one compatible is with Vermeer is \$75,789.00. Ditch Witch has one in stock and Vermeer could take 3-4 weeks or the end of the year. Robert Scott made a motion to buy the best deal and let our guys decide. Bruce Hoover seconded. Bill Jacobs, yes; Max Terrell, yes; Gary Burd, yes; Steve Cole, yes. Motion carried unanimous.

### **III. NEW BUSINESS**

### **IV. ADJOURNMENT**

1. Gary Burd made the motion to adjourn at 8:47 a.m. Bruce Hoover seconded. Robert Scott, yes; Bill Jacobs, yes; Max Terrell, yes; Steve Cole, yes. Motion carried unanimous.

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**Robert Scott – Secretary/Treasurer**  
**Notes by Dona Lewis**

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