

Rural Water District No. 3

Washington County, Oklahoma

17227 N. 129th E. Ave., P.O. Box 70, Collinsville, OK 74021-0070

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NOTICE REGULAR MONTHLY MEETING AND AGENDA FOR: RURAL WATER DISTRICT #3 WASHINGTON COUNTY BOARD OF DIRECTORS MINUTES

As required by Section 311, Title 25 of the Oklahoma Statutes, notice is hereby given that the Rural Water District #3 Washington County of Oklahoma will hold a Regular meeting on August 11, 2025 at 8:00 o'clock A.M., at 17227 N. 129th E. Avenue, Collinsville, Oklahoma, 74021.

I. CALL TO ORDER

- 1. The meeting was opened with the pledge of allegiance to the flag.**
- 2. The meeting was called to order August 11, 2025, at 8:00 a.m.** Chairman Bruce Hoover called roll: Vice-Chairman Pat Liggett, here, Secretary/Treasurer Robert Scott, here. Directors: Gary Burd, here; Steve Cole, here; Richard Kriege, here; Caleb Potter, here. There is a quorum present, and the meeting may proceed. Let the records show that the regular scheduled meeting of Rural Water District #3 Washington County, OK was called to order at 8:00 AM at 17227 N 129th E Ave in Collinsville, Oklahoma. Notice of the meeting was posted on the front door and drive-up window of the district office on August 6, 2025, at 4:00 PM. Also, present Chad Pennington, Field Supervisor; Mike Calhoun, Plant Supervisor, Dona Lewis Recording Secretary, David Dollar, Water PAQ Engineering, Larry Steidley, Steidley Law Office and other interested parties. This meeting will be conducted by the requirements of the Oklahoma Open Meeting Act. Only items on the agenda will be addressed. Anyone wishing to address the board must call the district's office by Wednesday prior to the meeting date and have your name and the nature of your business placed on the agenda.
- 3. Correction, deletions, or addition to the minutes of:**
 - a.** The Regular meeting of July 14, 2025. Steve Cole made the motion to approve the minutes as printed. Pat Liggett seconded. Richard Kriege, yes; Robert Scott, yes; Gary Burd, yes; Caleb Potter, yes. Motion carried unanimously.
- 4. Report of Secretary/Treasurer.** Robert Scott. In August we had 34 new taps and 58 transfers. We sold 13 new taps in July.

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- 5. Report of District Manager.** Jerry Gammill. The report went out in the packet. The Monthly sampling, we took TOC's and the THM's and HAA samples are coming up. We did get a update on the Tulsa County Road project and it sounds like no change. We received the agenda request for West Estates, Mercy Reginal Hospital, we received an email, and we called and talked about multiple items to address. A Braum's Ice cream going in south and east of the Reasor's. LIS Collinsville, a residential subdivision that will be on thew agenda for next month and it will be across the street from Foster Creek. Project Clydesdale, we went to the County Commissioners meeting. I had to talk a few times and there was a hand full of people there against it. On the highway 11 project, one of our customers turned us into Better Business Bureau. He was the one that had a water leak caused by the contractor and the contractor had not got with the customer. I had to address the BBB with a response. Roger's County had a boil order, and the ladies got hundreds of phone calls. Tom Still had an accident on highway 11. He was the lead truck with a UPS delivery truck and two Walmart maintenance vans behind, and the young man decided to pass all those vehicles in a no passing zone. He clipped the front end of Tom's truck and a few seconds more he would've T-boned Tom. Tom went home that day and it shook him up. We are waiting for the police report. Shame on us but back in May there was 2- Bac-T's that were not taken and in June we missed 1- Bac-T. Randy just overlooked and didn't catch it. There was no re sampling, just a public notifications in your bill.
- a. Field Manager.** Chad Pennington reports 6 field audits, 20 change out meters, 0 replaced can, 2 dirt work, 2 drop-ins, 4 flush line, 3 forfeits, 34 leaks, 4 replaced lid, 0 lower cans, 0 MXU installed to be radio read, 5 checked pressure, 2 raise can, 3 get current readings, 0 radio read, 0 replaced setter, 2 shut off, 20 new taps, 55 miscellaneous, 0 zero usage, 68 Locked meters and 58 unlock meters. 162 work orders completed. We might need to buy a new truck to replace Tom's truck. Two crews are really nice.
 - b. Office Manager.** Dona Lewis. We issued 143 work orders in Julu. We will be going live with the utility billing in August. We may not get them out around the 15th and we are not charging late fees this month.
 - c. Plant Manager.** Mike Calhoun. We got two of the four AC going that we had trouble with and David is supposed to come wire the one at Morrow. The #3 research and Oxbow pumps back and fixed. Joe is supposed to work on the valve in the big hole. There are two valves, one at Cooper and one at Miller that are not working and he will look at those too. The new guy started last Wednesday and so far, he's doing a good job. The static mixer, the leak on raw waterline with a split and we put a wrap around on it. They pulled the motor out of the river and washed it out.
- 6. Report of Attorney.** The offer on Howard Estruct has been extended on the attorney fees. No news yet.
- 7. Report of Engineer.** David Dollar. The developments I worked on are West Estates, Project Clydesdale, Stone Lake Phase VI, Victory Energy, Mercy Regional, Braums at Garrett Creek, Owasso waterline Project at 106th St N and 129th E Avenue. We still need the utility relocation agreement, the cost estimate, with the

estimate cost for betterments. This last month on the North water treatment plant project, we had a meeting with our attorneys on the Benham lawsuit. Project Clydesdale, we did receive a letter that City of Tulsa could provide the capacity Needs for Project Clydesdale. We have to work out the details and add more new master meters for Tulsa. Four new master meters all along 76th St N and we believe all meters will be located on the north side. So, there will be no crossings. The County Commissioners approved it. The district gets 30% mark up on the water. We had a meeting with representatives with Kimley-Horn last week. We know now four master meters and the new 12". They just wanted to d the 12" along 76th St N and not go up Sheridan. I told them that's unacceptable. The Developer's Agreement has been highly modified by them. A request on the development across from Foster Creek, one from Jason Burk, north of 156 St N and east of Hwy 75. Another request for waterline information along Yale between 96 and 106th St N. Record drawings this month I worked in The Meadows II, Same Day Auto and The Reserves @ Owasso. I currently have Mercy Regional stuff to work on. The North Water Treatment plant discharge permit, I prepared and submitted it to The Tulsa World last month. Since have published in the paper and we received our proof of publication.

- 8. Approval of accounts payable.** Richard Kriege made the motion to approve. Robert Scott seconded. Steve Cole, yes; Gary Burd, yes; Pat Liggett yes; Caleb Potter, yes. Motion carried unanimously.
- 9. Approval of new tap applications and transfers.** Robert Scott made the motion to approve. Gary Burd seconded. Steve Cole, yes; Richard Kriege, yes; Pat Liggett, yes, Caleb Potter, yes. Motion carried unanimously.
- 10. Approval and/or acceptance of new developments or line extensions.**
 - a. Discussion and decision regarding Victory Energy, located at 10691 E 126th St N. David Dollar gave contingent approval regarding the hydraulic issues. Steve Cole made a motion for contingent approval regarding hydraulic issues. Caleb Potter seconded. Robert Scott, yes Richard Kriege, yes, Pat Liggett, yes; Gary Burd, yes. Motion carried unanimously.
 - b. Discussion and decision regarding a waterline relocation, located at 11759 N Garnett Rd for Carl Cypert. David Dollar, I recommend contingent approval regarding access to the property. Gary Burd made a motion for contingent approval. Richard Kriege seconded. Robert Scott, yes; Steve Cole, yes; Pat Liggett, yes; Caleb Potter, yes. Motion carried unanimously.
 - a. Discussion and decision regarding Stone lake VI, 35 lots, 31.9 ac. Located between Sheridan and Yale on the south side of 136th St N. David Dollar, I recommend contingent approval. Steve Cole made a motion for contingent approval. Pat Liggett seconded. Robert Scott, yes; Richard Kriege, yes; Gary Burd, yes; Caleb Potter, yes. Motion carried unanimously.
 - b. Discussion and decision regarding a request by Rush Deitz, a lease, for water service and a waiver for the 12-inch waterline requirement for a small coffee shop located on the south side of 106th St North and East of 129th E Ave. Chad Pennington, I can draft a letter stating the district will not put in a fire hydrant or require one. Pat Liggett made a motion

to draft a letter saying that we will not require a fire hydrant, and we will not be installing one. Richard Kriege seconded. Robert Scott, yes; Steve Cole, yes; Gary Burd, yes; Cale Potter, yes. Motion carried unanimously.

- c. Discussion and decision regarding West Estates. A residential development, 28 lots, located on the southwest corner of 86th Street North and Yale. David Dollar, I recommend contingent approval. Gary Burd made a motion for contingent approval. Richard Kriege seconded. Robert Scott, yes; Pat Liggett, yes; Steve Cole, yes; Caleb Potter, yes. Motion carried unanimously.

11. Developments/line extensions waiting final approval.

a.

12. Public Comments.

II. OLD BUSINESS

1. Discussion and decision regarding the ODOT Hwy 11 project, J/P 24351(04) Construction, SSP-174B(058)SS J/P 24351(06)Utilities, STPY-174B(060)UT Washington County, SH-11.

- a. Discussion and decision regarding the approval of an invoice from Bartlett & West for engineering design. No invoice.
- b. Discussion and decision regarding the approval of Bolding Construction monthly pay estimate. No pay estimate.

2. Discussion and decision regarding the proposed 24-inch water line project and easements.

- a. Discussion and decision regarding easement acquisition and counter offers from landowners. Sutton wants to settle on the condemnation. The Ghormley property is still set for condemnation.

3. Discussion, decision and update regarding the Tulsa County Road Widening project on 86th St N.

- a. Discussion, decision and updating regarding the Water Line Relocation Project along 86th Street North from US Hwy 75 to Memorial. No news from the county. No plans ready.
- b. Discussion and decision regarding the approval of an invoice from Bartlett & West for engineering design. No invoice.

4. Discussion and decision regarding the residual management plan.

- a. Discussion and decision regarding the approval of invoice from Bartlett and West for engineering and design. No invoice.

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- b. Discussion and decision to approve the Bid documents for the residual management. No bid documents. Two additional sights for testing, Cooper and Hoover.
 - c. Discussion and decision regarding quote to remove and reinstall ¼ mile of fencing along 176th St. N. pursuant to Pauline M. Scott Revocable Trust Lease agreement. Nothing new.
- 5. **Discussion and decision regarding the water line relocations in Vera for Ste Job Piece No. 311777(04) County Bridge 146 at Saunders Creek in Washington County, Oklahoma.**
 - a. Discussion and decision regarding the Engineering Services by Kimley-Horn. David Dollar, no report. Brian Kellogg, knocked a total of 30% costs down. Kellogg got approved for \$231,659.00 and was previously it was \$313,947.00. The biggest part is a 300 ft road bore under Sauders Creek. There will be betterments, we want to up size from a 3" to a 6". With the betterments, the district will pay 14.59% or \$33,794.57 and the county will pay \$197,864.43. The engineering part is \$64,400.00 and previously that was \$91,800.00. He didn't reduce his fees, we just took the scope out of his job. We didn't know at the time we didn't have to provide full time inspection. David Dollar recommends approval for engineering services agreement for this project in the amount of \$64,400.00. Pat Liggett made a motion to approve the Engineering Agreement in the amount of \$64,400.00. Steve Cole seconded. Robert Scott, yes; Richard Kriege, yes; Gary Burd, yes; Caleb Potter, yes. Motion carried unanimously.
- 6. **Discussion and decision regarding the removal of vegetation from Sedimentation.** Nothing new.
- 7. **Discussion and decision regarding the Kimley-Horn Master service agreement.** Richard Kriege made a motion to approve the Master service agreement. Robert Scott seconded. Pat Liggett, yes; Steve Cole, yes; Gary Burd, yes; Caleb Potter, yes. Motion carried unanimously.
- 8. **Discussion and decision regarding a request by Stuart Lewis for water service by Easement Agreement located on the west side of Memorial and south side of W. 3800 Rd.** Chad Pennington, he can only have a ¾ meter on an Easement Agreement from his neighbor. Steve Cole made a motion to approve the Easement Agreement on a easement. Pat Liggett seconded. Richard Kriege, yes; Robert Scott, yes; Steve Cole, yes; Gary Burd, Caleb Potter, yes. Motion carried unanimously.

III. NEW BUSINESS

1. **Discussion and decision regarding a Resolution for Establishing Minimum water service sizes for the Washington County Rural Water District #3 water distribution system.** Robert Scott made a motion to approve. Pat Liggett seconded. Steve Cole, yes; Richard Kriege, yes; Gary Burd, yes; Caleb Potter, yes. Motion carried unanimously.

IV. ADJOURNMENT

1. Richard Kriege made the motion to adjourn at 9:56 a.m. Pat Liggett seconded. Robert Scott, yes; Steve Cole, yes, Gary Burd, yes; Caleb Potter, yes. Motion carried unanimously.

Robert Scott – Secretary/Treasurer
Notes by Dona Lewis