# Rural Water District No. 3
# Washington County, Oklahoma

17227 N. 129th E. Ave., P.O. Box 70, Collinsville, OK 74021-0070
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**NOTICE SPECIAL MONTHLY MEETING**
**AND AGENDA FOR:**
**RURAL WATER DISTRICT #3 WASHINGTON COUNTY**
**BOARD OF DIRECTORS**
**MINUTES**

**As required by Section 311, Title 25 of the Oklahoma Statutes, notice is hereby given that the Rural Water District #3 Washington County of Oklahoma will hold a Regular meeting on August 10, 2026, at 8:00 o'clock A.M., at 17227 N. 129th E. Avenue, Collinsville, Oklahoma, 74021.**

I. CALL TO ORDER

1. **The meeting was opened with the pledge of allegiance to the flag.**
2. **The meeting was called to order September 14, 2026, at 8:00 a.m.** Vice Chairman Pat Liggett called roll: Chairman Bruce Hoover, not here, Vice Chairman Pat Liggett, here, Secretary/Treasurer Robert Scott, here. Directors: Gary Burd, here; Steve Cole, here; Richard Kriege, not here; Caleb Potter, here. There is a quorum present, and the meeting may proceed. Let the records show that the regular scheduled meeting of Rural Water District #3 Washington County, OK was called to order at 8:00 AM at 17227 N 129th E Ave in Collinsville, Oklahoma. Notice of the meeting was posted on the front door and drive-up window of the district office on August 5, 2026, at 4:00 PM. Also, present Chad Pennington, District Manager, Justin Witt Field Supervisor, Mike Calhoun, Plant Supervisor, Carrie Friend Recording Secretary, Ryan Smith, Kimley-Horn, Larry Steidley, Steidley Law Office here and other interesting parties. This meeting will be conducted by the requirements of the Oklahoma Open Meeting Act. Only items on the agenda will be addressed. Anyone wishing to address the board must call the district's office by Wednesday prior to the meeting date and have your name and the nature of your business placed on the agenda.

3. **Consent Agenda:**
   Gary Burd made the motion to approve the minutes from the August 10, 2026 board meeting. Steve Cole seconded. Motion carried unanimously.

   Robert Scott made a motion to fix the consent agenda. Gary Burd seconded. Motion carried unanimously.

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**All items listed under the Consent Agenda are considered routine and may be approved by one motion. Any Board member may remove an item for separate discussion and action.**

A. **Approval of minutes: Regular Meeting dated August 10, 2026,**
B. **Treasurer's reports.**
C. **Accounts Payable Report.**
D. **Transfer and New Taps.** Robert Scott, we had 11 new taps, 73 transfers and sold 15 taps in August.

**Discussion and possible action to approve, amend, or deny the consent.** Robert Scott made a motion to approve all except the Treasurer's report. Gary Burd seconded. Motion carried unanimously.

4. **Report of District Manager.** Chad Pennington, we have been working on the Lead and Copper stuff with Ryan Smith. We met with the Baker Group and with Larry and Mike on the tower contract. Justin and I met with Tulsa County out on a bridge project out on Memorial and gave them the approval. We went to mediation on the Sutton project and it went great. I have been dealing with UTS, and they have a deal out right now for our old ® MXU's. We have 2700 old ® MXU's that need to be changed out. Right now, MXU's cost $210.00 and they will sell them to us at a discount of $175.00. If we do 1,000 it will save $35,000.00.
   A. **Field Manager.** Justin Witt. Field Audit 5, replace can 0, change outs81, dirt work 2, forfeited meter 4, drop in meter 0, flush line 1, leaks 29, miscellaneous 8, check pressure 2, get readings 43, shut off repair 2, add MXU 3, new taps 5. We locked 55 meters and 51 unlocks. We have had a bunch of hit lines and leaks.
   B. **Office Manager.** Carrie Friend**,** we got a new office person and she started last week**.** The services fees we talked about last month went out with the bills this month. It didn't go as well as I thought it would be. It caused a little confusion regarding the New Membership fee.
   C. **Plant Manager.** Mike Calhoun., I had a computer hard drive crash and had to have it replaced. We've had around 6 million going out of the plant and it's rated for 12 million. The river has been low. The clarifiers are good, but the filters just won't handle it. We normally wash filters every 55 hours and now it's 25-30 hours.

5. **Report of Attorney.** Larry Steidley. The trial is not going to happen for the Benham lawsuit. The judge ordered us to go back to mediation. Mike Davis is handling and he wants to hold a special board meeting. I will have to get with you when we get some dates.

6. **Report of Engineer.** Reference to the report from Ryan Smith.

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7 . **Approval and/or acceptance of new developments or line extensions.**
   **A.**

8. **Developments/line extensions waiting final approval.**
   **A.**

9. **Public Comments.**

## II. OLD BUSINESS

1. **Discussion and decision regarding the proposed 24-inch water line project and easements.**

   **A.** Discussion and decision regarding easement acquisition and counteroffer from landowners. Larry Steidley, no action. The Sutton mediation was unsuccessful.

   **B.** Authorization for the engineer to advertise Contract 2 for bids. Robert Scott made a motion to approve the contract. Steve Cole seconded. Motion carried unanimously.

2. **Discussion, decision and update regarding the Tulsa County Road Widening project on 86th St N.**
   **A.** Discussion, decision and updating regarding the Water Line Relocation Project along 86th Street North from US Hwy 75 to Memorial. No update.

3. **Discussion and decision regarding the residual management plan.** Hodges work at the plant and Bartlett & West sent over a pay request in the amount of $755,231.00 for the work they have done from February until August. It represents 100% turbidity currents and 50% of residual removal and land application. They are asking for half of it. Steve Cole made a motion to approve the pay request. Gary Burd seconded. Motion carried unanimously.

4. **Discussion and decision regarding the water line relocations in Vera for Ste Job Piece No. 311777(04) County Bridge 146 at Saunders Creek in Washington County, Oklahoma**. No action

5. **Discussion and decision regarding pending quote for USG Water Solutions to maintain our towers.** No action.

6. **Discussion and decision regarding additional residual removal and land application with a change order.** Jake with Hodges Farms and Dredging said that the panhandle and the lagoons are done. Steve Cole made a motion to approve the change order at a cost of $34.34 per cubic yard for a cost of $642,202.64. Robert Scott seconded. Motion carried unanimously

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7. **Discussion and decision regarding removing Michelle Pack, Dona Lewis and Richard Kriege and adding Chad Pennington, Carrie Friend and Cody Iceberg to the bank accounts.** Steve Cole made a motion to approve. Robert Scott seconded. Motion carried unanimously.

8. **Discussion and decision regarding the once-a-lifetime leak adjustment.** Gary Burd made a change to per new deed holder. Robert Scott seconded. Motion carried unanimously.

9. **Consider and adopt a Resolution approving the incurring of indebtedness of the District for providing capital improvements of the water system; approving and authorizing professional service agreements with respect to the indebtedness; and containing other provisions relating to the indebtedness; and containing other provisions relating thereto.** Robert Scott made a motion to contingent approval and bids not to exceed 7million for the first phase. Steve Cole seconded the motion. Motion carried unanimously.

**III. NEW BUSINESS**

1. **Presentation by Omni Water Consultants regarding TTHM removal at the 2MG Tank and discussion and decision to proceed with full scale project.** Charles Snyder with Omni gave a presentation for the DVP regarding the 2 Million tower. This unit would be the first in Oklahoma. The unit would cost around 1.45 million and we spoke with our manufacturer, and they agreed on a 25% discount in the amount of $365,000.00. Robert Scott made a motion to move forward with the system for the 2 Million and have Ryan Smith start working on the plans for the engineering agreement. Gary Burd seconded. Motion carried unanimously.

**IV. ADJOURNMENT**

1. Gary Burd made the motion to adjourn at 10:28 a.m. Robert Scott seconded. Motion carried unanimously.

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**Robert Scott – Secretary/Treasurer**
**Notes by Carrie Friend**

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