

**Rural Water District No. 3**  
**Washington County, Oklahoma**

17227 N. 129<sup>th</sup> E. Ave., P.O. Box 70, Collinsville, OK 74021-0070  
Ph. (918) 371-2055 • Fax (918) 371-3864 • TRS 711

This institution is an equal opportunity provider and employer.

**CHECK LIST FOR OFFICE**

- \_\_\_\_\_ 1. COMPLETION DATE OF APPLICATION \_\_\_\_\_.
- \_\_\_\_\_ 2. \$2,250.00 TAP FEE PAID. CR# \_\_\_\_\_ DATE \_\_\_\_\_
- \_\_\_\_\_ 3. FINAL INSPECTION OF SEWAGE SYSTEM FROM DEQ.
- \_\_\_\_\_ 4. RECORDED GENERAL WARRANTY DEED WITH PROPER LEGAL DESCRIPTION.
- \_\_\_\_\_ 5. RETURNED SIGNED EASEMENT(S) FROM APPLICANT(S).
- \_\_\_\_\_ 6. FIELD AUDIT.
- \_\_\_\_\_ 7. APPLICATION APPROVED BY BOARD OF DIRECTORS.
- \_\_\_\_\_ 8. WORK ORDER # \_\_\_\_\_ DATE \_\_\_\_\_  
LINE EXTENSION, YES \_\_\_\_\_ NO \_\_\_\_\_  
ROAD BORE, YES \_\_\_\_\_ NO \_\_\_\_\_

PHYSICAL LOCATION:

\_\_\_\_\_  
Owner Signature

\_\_\_\_\_  
Location Address

\_\_\_\_\_  
Billing Address

\_\_\_\_\_  
City, State, Zip

\_\_\_\_\_  
Day Time Telephone #

\_\_\_\_\_  
Email

**MEMORANDUM**

TO: MEMBERS

FROM: Rural Water District #3 Washington County, Oklahoma

SUBJECT: Meter Size for Residential Irrigation Systems-New or Existing Customers

The standard residential meter size is 5/8" x 3/4". This meter size may, or may not, be sufficient for a residential irrigation system. All customers should rely on their own irrigation system consultant to make this determination. Be advised that where main line sizes are sufficient, you may apply for a 1" meter, but again, this may or may not be sufficient for your residential irrigation system needs, and you should consult your irrigation expert.

Customers with an existing 5/8" x 3/4" meter may choose to apply for an upgrade to a 1" meter. Upgrade applications are subject to the District's review and approval, and potential Board of Directors' action. If your application for an upgrade is approved, be advised you will incur additional charges. The additional charges will consist of the then current cost of labor, equipment, materials and supplies, plus 10.0%. Also, your monthly reoccurring base rate will increase pursuant to the District's Bylaws, Rules and Regulations. A water service study may also be required at an additional cost to the customer.

Please sign below to let us know that you have read and understood the above memo.

\_\_\_\_\_  
Signature

**INFORMATION FOR GOVERNMENT MONITORING PURPOSES**

The following information is requested by the Federal Government for loan and grant programs in order to monitor borrower/grantee compliance with the Civil Rights Act of 1964. You are not required to furnish this information, but are encouraged to do so. The law provides that an entity or lender may not discriminate on the basis of this information, or on whether you choose to furnish it. However, if you choose not to furnish it, under Federal regulations this entity is required to note race and sex on the basis of visual observation or surname. If you do not wish to furnish the information, please check below:

**APPLICANT**

**CO-APPLICANT**

\_\_\_ I do not wish to furnish this information.

\_\_\_ I do not wish to furnish this information.

Race/National Origin:  
(Select one or more)

Race/National Origin:  
(Select one or more)

- \_\_\_ American Indian or Alaska Native
- \_\_\_ Asian
- \_\_\_ Native Hawaiian or other Pacific Islander
- \_\_\_ Black or African American
- \_\_\_ Hispanic or Latino
- \_\_\_ White
- \_\_\_ Other (specify) \_\_\_\_\_

- \_\_\_ American Indian or Alaska Native
- \_\_\_ Asian
- \_\_\_ Native Hawaiian or other Pacific Islander
- \_\_\_ Black or African American
- \_\_\_ Hispanic or Latino
- \_\_\_ White
- \_\_\_ Other (specify) \_\_\_\_\_

Sex: \_\_\_ Female \_\_\_ Male

Sex: \_\_\_ Female \_\_\_ Male

**TO BE COMPLETED BY INTERVIEWER:**

This application was taken by: \_\_\_ face to face interview \_\_\_ by telephone \_\_\_ by mail

Applicant's Name: (print or type) \_\_\_\_\_

Co-Applicant's Name: (print or type) \_\_\_\_\_

Interviewer's Name: (print or type) \_\_\_\_\_

Interviewer's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

# TEMPORARY TAP RELEASE FOR BUILDING PURPOSES

LOCATION ADDRESS \_\_\_\_\_

PERC TEST/LOG # \_\_\_\_\_

## TYPE OF SEWAGE DISPOSAL SYSTEM

(check one)

LAGOON \_\_\_ AEROBIC \_\_\_ ETA \_\_\_ WETLANDS \_\_\_ STANDARD  
SEPTIC \_\_\_ STANDARD SEWER \_\_\_

I shall not produce sewage from this location until Rural Water District #3, Washington County, is provided with a copy of Form 576 or a copy of documentation of an approved alternative system, Lagoon, Aerobic, ETA or Wetland. This documentation or Form 576 must be in our office within thirty (30) days of the water meter being installed also it must be on file at the time of transfer. **Water meter will be removed if documentation has not been received at the end of the thirty (30) days.**

### DEQ REGULATION:

#### CHAPTER 630. PUBLIC WATER SUPPLY OPERATION

##### 252 : 630-1-13. Permit requirements for water systems extensions

(a) Plans and specifications for new systems, additions, modifications for distribution line extensions must be submitted to the Department for approval. Maintenance of existing facilities not involving a change in size, location, storage, distribution or treatment does not require approval. **Exceptions to this requirement shall be in accordance with OAC 252 : 625.**

(b) Public water supply systems shall assure that water lines, including supply lines, are not installed in or through subsurface absorption systems or areas where they are exposed to sewage or other contamination. Customers can satisfy this by providing the Public water supply system with a copy of a Department-approved inspection form (form 576 or form 576A or an affidavit stating there is a sewage disposal system that is working satisfactorily and showing the location of the system components. Public water systems shall assure that water lines remain free from exposure to sewage or other contamination.

D. Any facility within the jurisdiction of the Department and required to obtain a permit by subsection A of this section may elect to utilize an innovative treatment technique in accordance with this subsection. An innovative treatment technique is a treatment technique not currently recognized by the department nor found in the regulations governing construction of such facilities. Upon compliance with the requirements of this subsection the requirements in subsection A will not apply. a facility that elects to utilize an innovative treatment technique shall first submit the following documentation to the department.

1. An engineering report, prepared by a professional engineer registered in the State of Oklahoma, which includes a complete description of the proposed innovative treatment technique;

2. A certification from a professional engineer registered in the State of Oklahoma that the innovative treatment technique will allow the facility to meet applicable federal and state discharge and land applications requirements; and

3. A statement from the owner of the facility that should the facility subsequently fail to meet any federal or state discharge or land application requirement that the owner of the facility will immediately take all necessary action to install a recognized treatment technique.

4. Customer shall comply with all local, state and federal ordinances, rules, regulations, statutes and the like ("laws"), and here acknowledges that failure to adhere to such laws will entitle the District to discontinue water service.

I certify that I have read and understand the contents of the above DEQ regulations that can be assessed upon me as landowner and the Rural Water District #3 Washington County as the supplier of water:

\_\_\_\_\_  
Land Owner/Developer

Commission No. \_\_\_\_\_  
My Commission Expires: \_\_\_\_\_

\_\_\_\_\_  
Notary Public

**RURAL WATER DISTRICT NO. 3, WASHINGTON COUNTY, OKLAHOMA**  
**P.O. Box 70**  
**Collinsville, OK 74021-0070**

**APPLICATION FOR WATER,  
WATER USER'S AGREEMENT &  
GRANT OF EASEMENT**

This Agreement is made and entered into between RURAL WATER DISTRICT NO. 3, WASHINGTON COUNTY, OKLAHOMA, organized under Oklahoma Statutes 82, 1324.1 et seq. hereinafter called the "DISTRICT", AND \_\_\_\_\_

Acc# \_\_\_\_\_. PARTICIPATING MEMBER of the DISTRICT, hereinafter called "MEMBER."

WITNESSETH:

WHEREAS, DISTRICT is engaged in the business of selling and distributing potable water to its members in accordance with its By-Laws and Rules and Regulations and;

WHEREAS, MEMBER is desirous of subscribing to a Benefit Unit which would entitle MEMBER to water service in accordance with the By-Laws and Rules and Regulations of DISTRICT;

NOW, THEREFORE, in consideration of the mutual promises, covenants and agreements herein, the parties agree as follows:

1. So long as MEMBER complies with DISTRICT By-Laws, Rules and Regulations and the terms of this Agreement, DISTRICT agrees to sell and deliver potable water to MEMBER at the land hereinafter described, all in accordance with DISTRICT By-Laws and Rules and Regulations.
2. MEMBER agrees and does hereby subscribe for and pay for one Benefit Unit to be issued by DISTRICT for the sum of Two Thousand Two-Hundred Fifty Dollars (\$2,250.00).
3. MEMBER agrees, as a condition of water service from DISTRICT to the following:
  - A. Pay a minimum monthly base rate for each living quarters or commercial unit from the time service is made available by the DISTRICT, and pay for additional water used, at the rate set out in the rate schedule adopted by the Board of Directors. Any changes made in the minimum monthly base rate and rate schedule, by the Board of Directors of this DISTRICT shall become part of this agreement as though fully set out herein.
  - B. Until such time as you are notified in writing by this DISTRICT, the meter will be read by the DISTRICT. A water service bill shall be rendered by the DISTRICT on or before the last day of the month following the month in which the service is used, and the undersigned agrees to pay said service bill on or before the last day of the month in which the bill is rendered, or be subject to late charges of ten percent (10%). Failure of the undersigned to receive a service bill shall not excuse the undersigned from the obligation to pay. Failure to pay service bills shall result in discontinuance of water service.
  - C. The water service supplied by this DISTRICT shall be for the sole use of the undersigned; the undersigned agrees that the undersigned will not extend or permit the extension of pipes for the purpose of transferring water from one property to another, nor will he/she share, resell or submeter water to any other consumer. Each meter service shall supply water to only one residential property or business establishment located on land within the DISTRICT.
  - D. If, after water service is made available and the same is disconnected for any purpose, pursuant to the By-Laws and the Rules and Regulations of the DISTRICT reconnection shall be upon the conditions set out in the By-Laws and the Rules and Regulations.
  - E. The undersigned agrees that the undersigned will make no physical connection between any private water system and the water system of the DISTRICT. Representatives of the DISTRICT may, at any reasonable time, come on the premises where the water service is being used, for the purpose of making inspections to enforce this provision. Violation of this provision shall be grounds for disconnection of service.
  - F. Rules and Regulations – A violation of the Laws of the State of Oklahoma or any Agency thereof concerning the operation of the District's water system or a violation of the District By-Laws or District Rules and Regulations by the applicant

or any person acting on behalf of the applicant may result in a forfeiture of applicants Benefit Unit, and or fine, in the sole discretion of the District Board of Directors and upon forfeiture the patron will no longer be entitled to water service from the District.

G. Rural Water District No. 3, Washington County, makes no representations nor warranties concerning the adequacy of any fire hydrant, or volume of water delivered at a fire hydrant. All patrons are advised to advise their insurance carrier as to proper inspection of any facility which the patron or their insurance carrier is relying upon for fire protection purposes, to determine whether the hydrant meets insurance company required standards and specifications.”

H. The Laws of the State of Oklahoma, the By-Laws of this DISTRICT and the Rules and Regulations of this DISTRICT, as presently existing and as may be amended from time to time, are made part of this agreement as though fully set out herein.

I. If the Benefit Unit applicant withdraws the application, the Applicant shall pay all fees associated with the application, including, without limitation, a \$75.00 processing charge incurred by DISTRICT. These charges will be deducted from the Benefit Unit fee then being charged, and the Applicant will receive the balance as a refund.

J. The tract to which this unit is assigned is that tract described in paragraph four (4).

4. The undersigned MEMBER is consideration of One Dollar (\$1.00) and other good and valuable consideration paid by DISTRICT to MEMBER, the receipt and sufficiency of which consideration is hereby acknowledged, does hereby grant, bargain, sell, transfer and convey unto said DISTRICT, its successors and assigns, a Perpetual Easement with the right to erect, construct, install, lay, remove and replace and thereafter use, operate, inspect, repair, maintain, replace and remove a potable water transmission line or lines and distribution line or lines, and all related appurtenances and facilities (including, without limitation, valves and water metering devices) over and across the following described lands owned by the MEMBER, to—wit (if blank, see Exhibit “A”):

If not specified above, the easement shall be 20 feet in width, 10 feet either side of any existing or new waterline, and the related appurtenances and facilities, as they exist after construction, replacement, operation, maintenance, repair, etc. Provided further, all waterlines, appurtenances, facilities and the like owned by RWD#3 existing on Applicant’s property on the date this Application is executed shall remain in place, at the option of RWD#3, whether there be a recorded easement or not, and this application shall, in turn, serve as an easement for all of said waterlines, appurtenances, facilities and the like, and all of same may be operated, maintained, repaired, replaced, constructed and expanded. In addition, there shall be an easement of ingress and egress over any of the applicant’s adjacent lands allowing full access to any and all of RWD#3’s waterlines, appurtenances, facilities and the like referred to in this paragraph, whether there be any previous easement, or not. The easement over the land above described is set forth as follows (if blank, see Exhibit “B”):

The above-described consideration shall constitute full payment for all damages sustained by MEMBER by reason of the installation of the structures referred to herein, and the MEMBER will maintain such easement in a state of good repair and efficiency so that no unreasonable damages will result from misuse to MEMBER’S premises. This agreement together with all other provisions of this grant shall constitute a covenant running with the land for the benefit of the DISTRICT, its successors and assigns.

The property described herein was obtained or improved through Federal financial assistance, namely, Farmers Home Administration Loan. This property is subject to the provisions of Title VI of the Civil Rights act of 1964 and the regulations issued pursuant thereto for so long as the property continues to be used for the same or similar purpose for which financial assistance was extended or for so long as the purchaser owns it, whichever is longer.

SIGNATURE(S) NEXT PAGE

IN WITNESS WHEREOF, this Easement is granted and executed this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

MEMBER:

MEMBER:

\_\_\_\_\_

\_\_\_\_\_

STATE OF OKLAHOMA )  
 ) ss.  
COUNTY OF TULSA )

Before me, the undersigned a Notary Public in and for said County and State, on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_ , personally appeared \_\_\_\_\_ to me known to be the identical person(s) who executed the within and foregoing instrument and acknowledged to me that the signer(s) executed the same as the free and voluntary act and deed of said signer(s) for the uses and purposes therein set forth.

Witness my hand and official seal the day and year last above mentioned.

Commission No. \_\_\_\_\_  
My Commission Expires: \_\_\_\_\_

\_\_\_\_\_  
Notary Public

APPROVED AND ACCEPTED this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

ATTEST:

RURAL WATER DISTRICT NO. 3  
WASHINGTON COUNTY, OKLAHOMA  
P O BOX 70  
COLLINSVILLE, OK 74021-0070

\_\_\_\_\_  
Secretary

By: \_\_\_\_\_  
Chairperson