

Rural Water District No. 3

Washington County, Oklahoma

17227 N. 129th E. Ave., P.O. Box 70, Collinsville, OK 74021-0070

Ph. (918) 371-2055 • Fax (918) 371-3864 • TRS 711

www.rwd3washco.com

NOTICE OF ANNUAL MEETING

The Annual Meeting and Dinner of participating members of Rural Water District NO. 3, Washington County, Oklahoma, **will be held at the Tulsa Technology Center – Owasso Campus Conference Center; south of Hwy 20 and east of Hwy 169, 10800 N. 137th E. Ave., Owasso, Oklahoma. The meeting will be called to order at 6:00 P.M., Monday April 28, 2025 in the Post Oak Room.** The buffet dinner will follow in the same meeting room immediately after the meeting.

Dear Fellow Member,

It is annual meeting time again!! All of us at Rural Water invite you to attend your annual meeting, April 28, 2025 at 6:00 P.M., same location as in previous years at the Tulsa Technology Center. TTC is a great facility and a great addition to our community. Seating is unlimited so come all!! This is your opportunity to ask questions and air your opinion about your water district. The dinner will be prepared by Tulsa Tech Catering.

We will keep the meeting as short as possible, approximately 30 minutes.

Please don't forget to R.S.V.P.

Regards,

Bruce Hoover, Chairman of the Board

- A. Call to Order
- B. Proof of Notice of Meeting
- C. Reading and Approval of Minutes of the last meeting
- D. Report of Chairman of the Board
- E. Public Comments
- F. Election of Directors for Post positions:+

Post #1 Steve Cole

Post #2 Bruce Hoover

Post #3 Caleb Potter

- G. Discussion, consideration and possible vote by the District's members on the following proposed amendments and additions to the Bylaws:

See Exhibit "A" For Proposed Ballot Measures 1 through 12

In accordance with Federal law and U.S. Department of Agriculture policy, this institution is prohibited from discriminating on the basis of race, color, national origin, age, disability, religion, sex, and familial status. (Not all prohibited bases apply to all programs).

To file a complaint of discrimination, write USDA, Director, Office of Civil Rights, 1400 Independence Avenue, S.W., Washington, D.C., 20250-9410 or call (800) 795-3272 (voice) or (202) 720-6382 (TDD).

Adjust/amend the proposed Bylaw amendments from the floor as many times as needed, and multiple votes on revisions as required. Amendments/additions to be renumbered or re-lettered as required.

- H. Drawings for door prizes
- I. Adjournment

ELECTION OF DIRECTORS

The Board of Directors shall consist of seven (7) members, all of whom shall be participating members of the District. At each annual meeting of the participating members, the participating shall elect for a term of three years the number of Directors, whose terms of office have expired. Powers and Duties of Directors are available at the RWD office.

RIGHT TO VOTE

Only participating members shall have the right to vote, and each participating member shall be entitled to a single vote, regardless of the number of Benefit Units to which he may have subscribed: Provided, all owners of land located within the District shall be eligible to vote at meetings of landowners until ninety (90) days after a declaration of the Board in its minutes. There shall be no proxy voting, and no dual ownership of Benefit Units for voting purposes. A participating member may be an individual, firm, partnership, association, or corporation.

As mandated by State Law, the Annual Meeting shall be conducted under the Oklahoma Open Meeting Law. Only items on the agenda shall be considered and acted on.

Regular Board of Directors Meetings are held the second Monday of each month at the District's office, located at 17227 N. 129th E. Ave., Collinsville, OK at 8:00 A.M.

SEE YOU AT THE ANNUAL MEETING MONDAY, APRIL 28, 2025

DON'T FORGET TO R.S.V.P. BY APRIL 11, 2025

In accordance with Federal law and U.S. Department of Agriculture policy, this institution is prohibited from discriminating on the basis of race, color, national origin, age, disability, religion, sex, and familial status. (Not all prohibited bases apply to all programs).

To file a complaint of discrimination, write USDA, Director, Office of Civil Rights, 1400 Independence Avenue, S.W., Washington, D.C., 20250-9410 or call (800) 795-3272 (voice) or (202) 720-6382 (TDD).

EXHIBIT "A"

BALLOT MEASURE NO. 1

Should Article 7 of the Bylaws entitled "Election Of Directors" be revised to include the following:

New Section 2. To qualify for election to the Board of Directors, participating members shall be required to file notice of intent to run for office between January 2 and January 31 of each year prior to the annual meeting. The filing shall be at the main office of the District during regular office hours each working day the office is open within said period. The notice of intent to run for office shall be in such form as the Board may determine. The Board may proscribe other rules pertaining to dissemination of candidate information, which shall be administered equally for all qualified candidates. Upon the filing of the notice of intent to run for office the candidate shall then become qualified to be elected to any vacancy that may be open to be filled at the annual meeting.

BALLOT MEASURE NO. 2

Shall Article 4 of the Bylaws titled "Water Users" be amended as follows, with the new language underlined and the stricken language shown with a line through it:

Article 4 -- Water Users

Section 1. Water shall be supplied only to eligible rural residents owners of the land located within the District. Provided, however, that the Board may make water available to the public for purchase at such distribution points as it may establish.

Section 2. No owner of land located within the District shall be eligible to become a water subscriber unless the owner he has first subscribed and paid for one or more Benefit Units. Tenants occupying land located within the District may become water subscribers; provided, that the owner, or someone on behalf of the owner, has subscribed and paid for one or more Benefit Units in favor of the land or premises occupied by the tenant.

BALLOT MEASURE NO. 3

Shall Article 6 of the Bylaws titled "Benefit Units" be amended as follows, with the new language underlined and the stricken language shown with a line through it:

Article 6 -- Benefit Units

Section 1. The Board shall be at the proper time cause a declaration of availability of Benefit Units for subscription to be entered in its minutes and shall establish a unit price for said subscriptions. Each Benefit unit shall carry with it the obligation of paying a minimum monthly meter charge from the time service is available. The Board in its discretion may from time to time, if the capacity of the District's facilities permit, make additional Benefit Units available. Subscriptions for Benefit Units shall be given preference and priority in order in which received. The Board may refuse the subscription for a Benefit Unit in favor of a particular tract of land located within the District or impose special conditions on granting the same if in the judgment of the Board, the granting of said subscription and the furnishing of water pursuant thereto, would impair the service to other water users in that locality or be uneconomical, unfeasible, and place an undue burden on the District. Any landowner who feels himself aggrieved by such denial, or imposition of special conditions, may appeal from the action of the Board to a vote of

In accordance with Federal law and U.S. Department of Agriculture policy, this institution is prohibited from discriminating on the basis of race, color, national origin, age, disability, religion, sex, and familial status. (Not all prohibited bases apply to all programs).

To file a complaint of discrimination, write USDA, Director, Office of Civil Rights, 1400 Independence Avenue, S.W., Washington, D.C., 20250-9410 or call (800) 795-3272 (voice) or (202) 720-6382 (TDD).

the members at the next regular meeting of the members or special meeting of the membership called for such purpose: Provided, the decision of the Board shall stand, unless ¾ths of all participating members (or landowners at the meeting where only qualification to vote is ownership of land within the District), vote in favor of a motion to over-rule the decision of the Board.

Section 2. Upon the purchase of Benefit Units, the owners of land shall designate the tract of land to which the Benefit Units shall be assigned, and the Benefit Unit shall not be transferred from one tract of land to another within the District without the approval of the Board. The owner of lands subscribing for more than one Benefit Unit to be assigned to one tract of land shall at the time of said subscription designate as nearly as practical the location on said tract where ~~he~~ the owner intends to utilize said Benefit Units and no major change in location shall be made without the approval of the Board. Benefit Unit Certificates shall be issued by the Board, signed by the ~~Chairman~~Chairperson and secretary and/or any other officer or employee of the District designated by the Board of Directors, showing name of owner, and tract of land to which the Benefit Unit is assigned, numbered consecutively in the order in which issued.

Section 5. Each Benefit Unit shall entitle the owner to and not to exceed one line from the District's water system. Each line shall serve not to exceed one residence or business establishment together with the necessary and usual outbuildings; provided, the Board of Directors may approve multiple use of a benefit unit for commercial purposes or to meet familial needs, and the Board may adopt rules and regulations consistent with this section.

Section 6. Failure to pay minimum monthly meter charge or failure to pay for water used through a meter shall constitute a forfeiture of the Benefit Unit on behalf of which such failure occurs: Provided, that such Benefit Unit shall be reinstated if within three months after such failure all back charges are paid in full, plus 10% interest and reasonable labor charges necessary to affect such reconnections. Provided, further that the Board may permit such re-instatement within six months after such failure upon payment of all back charges, plus ten percent (10%) interest, and reasonable labor charges, necessary to effect such reconnection: Provided, further, that if the defaulting water subscriber is a tenant, the time set out above shall not commence to run until the Secretary of the District has mailed or caused to be mailed, by registered or certified mail, notice of such default of the tenant to the landowner; at ~~his~~ the landowner's last known address as shown on the books of the District.

BALLOT MEASURE NO. 4

Shall Article 7 of the Bylaws titled "Election of Directors" be amended as follows, with the new language underlined and the stricken language shown with a line through it (provisions to be renumbered if Ballot Measure No. 1 is approved):

Article 7 – Election of Directors.

Section 2. At the next regularly scheduled meeting of the Board of Directors, the Annual meeting of the participating members, the Board shall meet and shall elect a ~~Chairman~~Chairperson Vice-~~Chairman~~Chairperson, Secretary, and Treasurer, from among themselves, each of whom shall hold office until the next Annual meeting and until the election

In accordance with Federal law and U.S. Department of Agriculture policy, this institution is prohibited from discriminating on the basis of race, color, national origin, age, disability, religion, sex, and familial status. (Not all prohibited bases apply to all programs).

To file a complaint of discrimination, write USDA, Director, Office of Civil Rights, 1400 Independence Avenue, S.W., Washington, D.C., 20250-9410 or call (800) 795-3272 (voice) or (202) 720-6382 (TDD).

and qualification of ~~his~~ a successor to each office, unless sooner removed by death, resignation or for cause. The office of the Secretary and Treasurer may be held by one person.

Section 3. Any vacancy in the Board, other than from the expiration of a term of office, shall be filled by appointment by the remaining members of the Board. The disqualification of a Director as a participating member of the District or failure of any original Director to become a participating member within thirty (30) days after subscription to Benefit Units are made available through action of the Board, shall operate to disqualify ~~him~~ the person as a Director and to create a vacancy in the office of the Director.

Section 5. Any Director of the District may be removed from office for cause by a vote of a simple majority of the participating members of the District at any annual or special meeting called for that purpose. The Director shall be informed in writing of the charges asserted ~~preferred against him~~ at least ten (10) days before such meeting, whether regular or special, and at the meeting shall have an opportunity to present witnesses and be heard in person in answer thereto. Officers of the Board may be removed for cause by vote of five (5) of the members of the Board, and employees and agents discharged or removed from office or employment at any time by action of the Board.

Section 6. The Board of Directors shall be entitled to receive the sum of \$150.00 and the Secretary/Treasurer and ~~Chairman~~Chairperson (or Board Member acting as ~~Chairman~~Chairperson) will receive \$200.00 for each board meeting attended, effective April 25, 2022 by vote of the members at the annual meeting.

BALLOT MEASURE NO. 5

Shall Article 8 of the Bylaws titled "Powers and Duties of Directors" be amended as follows, with the new language underlined and the stricken language shown with a line through it:

Article 8 – Powers and Duties of Directors

Subparagraph (d): To fix charges to be paid by each water user for services rendered by the District, and to fix the time of payment and the manner of collection, and to establish equal rates for ~~farm~~ members and non-farm members according to the amount of services furnished.

Subparagraph (f): To select one or more ~~banks~~ financial institutions to act as depositories of the funds of the District and to determine the manner of receiving, depositing, and disbursing the funds of the District in the form of checks, and the person by whom the same shall be signed on behalf of the ~~Chairman~~Chairperson, with the power to change such ~~bank~~ financial institution or person signing the checks and the form thereof at will.

BALLOT MEASURE NO. 6

Shall Article 9 of the Bylaws titled "Powers and Duties of Manager" be amended as follows, with the new language underlined and the stricken language shown with a line through it:

Article 9 – Powers and Duties of Manager

In accordance with Federal law and U.S. Department of Agriculture policy, this institution is prohibited from discriminating on the basis of race, color, national origin, age, disability, religion, sex, and familial status. (Not all prohibited bases apply to all programs).

To file a complaint of discrimination, write USDA, Director, Office of Civil Rights, 1400 Independence Avenue, S.W., Washington, D.C., 20250-9410 or call (800) 795-3272 (voice) or (202) 720-6382 (TDD).

Section 1. The Board may employ for the District a Manager, who shall have charge of the business of the Association under the general control, supervision, and direction of the Board. No Director shall serve as Manager. Subject to the approval of the Board, the manager shall employ, supervise, and dismiss all agents and employees of the District and fix their compensation. ~~The Manager He~~ shall also, so far as practical, conduct the business in such a way that all patrons receive equal service and treatment, deposit in a bank selected by the Board, all money belonging to the District which comes into the Manager's his possession; maintain records and accounts in such a manner that the true and correct condition of the business may be ascertained therefrom at any time; furnish the Board a current statement of the business and affairs of the District at each scheduled meeting of the Board and at the end of each fiscal year and at such other times and in such forms as the Board may direct; carefully preserve and turn over to ~~his~~ the Mannager's successor all books, records, documents and correspondence pertaining to the business of the District which may come into the Manager's possession; and to perform such other duties as may be prescribed by the Board.

BALLOT MEASURE NO. 7

Shall Article 10 of the Bylaws titled "Duties of the Officers" be amended as follows, with the new language underlined and the stricken language shown with a line through it:

Article 10 – Duties of the Officers

Section 1. ~~Chairman~~Chairperson – The ~~Chairman~~Chairperson who shall be a member of the Board, shall preside over all meetings of the District and the Board, call special meetings of the District and the Board, perform all acts and duties usually performed by an executive and presiding officer, and shall sign all Benefit Unit Certificates and such other papers of the District as the Chairperson may be authorized or directed to sign by the Board, provided the Board may authorize any person to sign checks on behalf of the District, and provided that all checks must be countersigned by the Treasurer. The ~~Chairman~~Chairperson shall perform such other duties as may be prescribed by the Board.

Section 2. Vice--~~Chairman~~Chairperson – In the absence of or disability of the ~~Chairman~~Chairperson, the Vice--~~Chairman~~Chairperson, who shall be a member of the Board, shall perform the duties of the Chairman/Chairperson.

Section 3. Secretary – It shall be the duties of the Secretary who shall be a member of the Board, to keep a record of the proceeding of the meetings of the Board and of the District. ~~The Secretary He~~ shall serve, or cause to be served, all notices required to be served by law or by the By-Laws of the District; and in case of the Secretary's absence, inability refusal or neglect to do so, then such notices may be served by any member of the Board directed by the ~~Chairman~~Chairperson.

Section 4. Treasurer – The Treasurer, who shall be a member of the Board, shall receive and account for all funds of the District, shall deposit the same in some bank designated by the Board as a depository, and pay the amounts, or cause them to be paid out of the depository only in the checks of the ~~Chairman~~Chairperson, or someone authorized to sign on the ~~Chairman~~Chairperson's behalf, countersigned by the Treasurer. At each annual meeting of the District, ~~the Treasurer he~~ shall submit for the information of the participating members a complete statement of accounts for the past year and ~~he~~ the Treasurer shall discharge such other

In accordance with Federal law and U.S. Department of Agriculture policy, this institution is prohibited from discriminating on the basis of race, color, national origin, age, disability, religion, sex, and familial status. (Not all prohibited bases apply to all programs).

To file a complaint of discrimination, write USDA, Director, Office of Civil Rights, 1400 Independence Avenue, S.W., Washington, D.C., 20250-9410 or call (800) 795-3272 (voice) or (202) 720-6382 (TDD).

duties pertaining to ~~his~~ the office as shall be prescribed by the Board, and shall give a good and sufficient bond in such amount as may be fixed by the Board.

BALLOT MEASURE NO. 8

Shall Article 12 of the Bylaws titled “Annual Meeting of Participating Members” be amended as follows, with the new language underlined and the stricken language shown with a line through it:

Article 12 – Annual Meeting of Participating Members

Section 1. The annual meeting of the participating members of the District shall be held at some suitable location within the District designated by the Board, on the last Monday in April, at 7:30 ~~6:00~~ P.M. or as so designated by the Board and notified to the membership.

Section 2. Special meetings of participating members may be called at any time by the ~~Chairman~~Chairperson or upon resolution of the Board, or called upon written petition to the ~~Chairman~~Chairperson of the Board, signed by fifty-one per cent (51%) of the participating members- of the District. The purpose of every special meeting shall be stated in the notice thereof, and no business shall be transacted thereat except such as is specified in the notice.

BALLOT MEASURE NO. 9

Shall Article 13 of the Bylaws titled “Board Meetings” be amended as follows, with the new language underlined and the stricken language shown with a line through it:

Article 13 – Board Meetings

Section 1. The Board shall meet ~~annually~~ on its next regularly scheduled meeting date following the meeting of the participating members, and may meet at such or other times as may be determined by the Board, or upon call by the ~~Chairman~~Chairperson or any two members of the Board. Notice of all meetings of the Board shall be by mailing a notice to the last known business or residence address of each Director, at least two days before the holding of such meeting. Provided, however, that when all of the Directors are present at any meeting held, the proceedings thereat shall be as valid as though the previous written notice aforesaid had been given.

BALLOT MEASURE NO. 10

Shall Article 19 of the Bylaws titled “Benefits and Duties of Members” be amended as follows, with the new language underlined and the stricken language shown with a line through it:

Article 19 -- Benefits and Duties of Members

Section 4. It shall be the duty of each participating member to keep the land associated with each ~~his~~ Benefit Unit the member owns free from all devices which may be used to circumvent the District’s metering devices.

BALLOT MEASURE NO. 11

Shall Article 20 of the Bylaws titled “Printing” be amended as follows, with the new language underlined and the stricken language shown with a line through it:

In accordance with Federal law and U.S. Department of Agriculture policy, this institution is prohibited from discriminating on the basis of race, color, national origin, age, disability, religion, sex, and familial status. (Not all prohibited bases apply to all programs).

To file a complaint of discrimination, write USDA, Director, Office of Civil Rights, 1400 Independence Avenue, S.W., Washington, D.C., 20250-9410 or call (800) 795-3272 (voice) or (202) 720-6382 (TDD).

Article 20 -- Printing

Section 1. After adoption, these By-Laws shall be prepared in a pamphlet form and a copy thereof shall be delivered to each participating member. If a participating member has lost or misplaced ~~his~~ the member's copy, another will be furnished upon request.

BALLOT MEASURE NO. 12

Shall Article 21 of the Bylaws titled "Reserve Account" be amended as follows, with the new language underlined and the stricken language shown with a line through it:

Article 21 -- Reserve Account

Section 1. The District shall maintain a special bank account known as the Reserve Account. Out of the funds collected into the Revenue account, there shall be set aside and deposited each month in the one or more Reserve Accounts an amount ~~equal to 1/60th of the annual payment on the loan, until there is accumulated in that fund an amount equal to one annual loan payment, after which no further deposits need be made except to replace withdrawals~~ necessary to cover any District loan requirement. The Reserve Account shall be used and disbursed only for the purpose of paying the cost of repairing or replacing any damage to the facility which may be caused by any unforeseen catastrophe, for making extension or improvements to the facility, and when necessary for the purpose of making payments of principal and interest on the loan, in the event the amount in the debt service account is insufficient to meet such payments.

In accordance with Federal law and U.S. Department of Agriculture policy, this institution is prohibited from discriminating on the basis of race, color, national origin, age, disability, religion, sex, and familial status. (Not all prohibited bases apply to all programs).

To file a complaint of discrimination, write USDA, Director, Office of Civil Rights, 1400 Independence Avenue, S.W., Washington, D.C., 20250-9410 or call (800) 795-3272 (voice) or (202) 720-6382 (TDD).